

BEST PRACTICE II

1. Title of the Practice: Teaching Computer Fundamentals to the students of Guru Nanak English school

2. Objectives /Intended outcomes of this Best Practice: and what are the principles /concepts of this practice?

- To create a sense of pride and accomplishment among the students .
- Fostering collaboration between institutions.

3. The Context: The contextual features or challenges that needed to be addressed in designing & implementing this practice?

The challenge that needed to be addressed was that the students of JES the peer teachers had to be given confidence that they would be able to teach small children of Guru Nanak English School.

4. The Practice: (The uniqueness of the practice in the context of Indian Higher Education).

This initiative uniquely empowers students as peer educators, bridging academic learning with social responsibility. Senior JES students volunteered as digital literacy trainers at a school, reinforcing the 'Digital India' vision. This hands-on mentorship promotes leadership, community engagement, and skill-based learning beyond traditional classroom settings.

5. Evidence of Success: The feedback given by the School Management, Principal, the Class Teachers and the Students was that they were happy with the training conducted by the JES students. The school authorities felicitated the students and issued them Internship certificates.

Such endeavours reflect the institution's commitment to equipping students with essential life skills and contributing positively to the community.

1. Problems Encountered and Resources Required: The problem encountered was that these students used to go for teaching after their lectures were completed. As a result, they used to reach at 11.30 am, so the lectures allotted to them were the last lectures.

Absolutely no money spent. The students selected were those who were staying close to the school. After conducting lecture used to go home.

2. Notes By participating in this program, students not only honed their technical expertise but also embraced qualities like empathy and teamwork, underscoring the broader impact education can have on societal development.



JOGESHWARI EDUCATION SOCIETY'S COLLEGE OF COMMERCE SCIENCE & INFORMATION TECHNOLOGY

(AFFILIATED TO UNIVERSITY OF MUMBAI)

Accredited by NAAC with 'B' Grade

JES Education Complex, Caves Road, Arvind Gandbhir Campus, Jogeshwari (East), Mumbai - 400 060.
Tel : 022 2824 5527 / 83568 67783 | Email : jescollegecom@gmail.com | Web : jescollege.edu.in

ACTIVITY REPORT

IQAC Document No.:	
Association/ Department/ Cell:	IQAC & B.SC (IT) Department
Event/Theme of event:	Teaching Computer Fundamentals – 8 STUDENTS taught computers to students of Guru Nanak English High School. They were felicitated.
Event Committee In-Charge:	DR. SUNITA SHARMA & MS. ANJALI GAIKWARD
Spokesperson/ Collaborative agency:	Students of JES
Date/ Time:	26 th January 2025
Venue/Platform:	Sher E Punjab Club
Objective:	Felicitation of students who took out time and taught computers.
Outcome:	The 8 students felicitated by RCMSEP felt honoured. This is a part of their internship for 2 months.
Target Audience:	7 students of B.Sc (IT) and 1 of SY BAF.
No. of Beneficiaries:	8
Feedback:	This initiative of Guru Nanak English High School was appreciated by everyone.



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JES Education Complex, Cawas Road, Arund Rambhik Campus, Jogeshwari (East), Mumbai - 400 080.
Tel : 022 2624 5527 / 03500 67703 | Email : jescollegecom@gmail.com | Web : jescollege.edu.in

EVENT NAME: "Felicitation of students
Computer Fundamentals" DATE: 26th January 2025 DAY: Sunday

TEACHER IN CHARGE Prof. Sunita Sharma TIME: 12.00 a.m VENUE: Sher-e-Punjab

Sr no.	Name of students	Class	M/F	Sign
✓1	Aayush patel.	SYBScIT	m	
✓2	Sanskar V. Dubey	SYBScIT	M	
3	Fahima Patel	SYBAF	f	
✓4	Manasi Pawar.	SYBScIT	F	
✓5	Jayesh Bangera.	SYBScIT	m	
✓6	Kshboo Shaikh	SYBScIT	f	
7	Abreen Chavgle	SYBScIT	f	
8	Kajal Choudhary	SYBScIT	f	
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DATE	NAME	STANDARD	WHAT WAS TAUGHT	SIGN
18-11-2024	MANASI PAWAR	8 TH	WHAT IS COMPUTER & ITS COMPONENTS	<u>M.Pawar</u>
18-11-2024	SANSKAR DUBEY	8 TH	WHAT IS COMPUTER & ITS COMPONENTS	<u>Sanskar DP</u>
18-11-2024	FAHIMA PATEL	9 TH	INTRODUCTION TO COMPUTER AND ORIENTATION	<u>Fahima</u>
18-11-2024	KAJAL CHAUDHARY	9 TH	INTRODUCTION TO COMPUTER AND ORIENTATION	<u>Chaudhary</u>
21-11-2024	AFREEN CHOUGLE	7 TH	INTRODUCTION	<u>Afreen Chougale</u>
21-11-2024	KHUSHBU SHAIKH	7 TH	INTRODUCTION	<u>Khushbu</u>
21-11-2024	AYUSH PATEL	5 TH	INTRODUCTION TO EXCEL	<u>Ayush</u>
21-11-2024	JAYESH BANGERA	5 TH	INTRODUCTION TO EXCEL	<u>Jayesh</u>
22-11-2024	SANSKAR DUBEY	8 TH	DETAIL EXPLANATION OF MS WORD	<u>Sanskar DP</u>
22-11-2024	MANASI PAWAR	8 TH	DETAIL EXPLANATION OF MS WORD	<u>M.Pawar</u>
22-11-2024	FAHIMA PATEL	9 TH	RECAP & REVISION	<u>Fahima</u>
22-11-2024	KAJAL CHAUDHARY	9 TH	RECAP & REVISION	<u>Chaudhary</u>
23-11-2024	AFREEN CHOUGLE	7 TH	PRACTICAL EXCEL	<u>Chougale</u>
23-11-2024	KHUSHBU SHAIKH	7 TH	INTRO TO MS EXCEL	<u>Khushbu</u>
23-11-2024	AYUSH PATEL	5 TH	DETAIL EXPLANATION OF EXCEL	<u>Ayush</u>
23-11-2024	JAYESH BANGERA	5 TH	DETAIL EXPLANATION OF EXCEL	<u>Jayesh</u>
26-11-2024	AFREEN CHOUGLE	6 TH	PRACTICALS	<u>Afreen Chougale</u>
26-11-2024	KHUSHBU SHAIKH	6 TH	PRACTICALS	<u>Khushbu</u>
27-11-2024	SANSKAR DUBEY	8 TH	WORD PRACTICAL	<u>Sanskar DP</u>
27-11-2024	MANASI PAWAR	8 TH	WORD PRACTICAL	<u>M.Pawar</u>
27-11-2024	FAHIMA PATEL	9 TH	INTRODUCTION TO POPWERPOINT	<u>Fahima</u>
27-11-2024	KAJAL CHAUDHARY	9 TH	INTRODUCTION TO POPWERPOINT	<u>Chaudhary</u>
29-11-2024	AYUSH PATEL	5 TH	MS EXCEL PRACTICALS	<u>Ayush</u>
29-11-2024	KHUSHBU SHAIKH	5 TH	MS EXCEL PRACTICALS	<u>Khushbu</u>

DATE	NAME	STANDARD	WHAT WAS TAUGHT	SIGN
02-12-2024	SANSKAR DUBEY	8 TH	DBMS: TABLES AND QUERY	<i>Sanskar D</i>
02-12-2024	MANASI PAWAR	8 TH	INTRODUCTION TO GOOGLE FORM	<i>Manasi Pawar</i>
04-12-2024	MANASI PAWAR	9 TH	SOCIAL MEDIA LESSON COMPLETED	<i>Manasi Pawar</i>
04-12-2024	FAHIMA PATEL	9 TH	PRACTICAL COMPLETED OF CREATING TABLES	<i>Fahima Patel</i>
04-12-2024	KAJAL CHAUDHARY	9 TH	PRACTICAL COMPLETED OF INSERTING IMAGES IN WORD	<i>Kajal Chaudhary</i>
05-12-2024	KHUSHBU SHAIKH	6 TH	OPERATOR IN PYTHON	<i>Khushbu Shaikh</i>
05-12-2024	AFREEN CHOUGLE	7 TH	MEDIA IN PRESENTATION	
11-12-2024	SANSKAR DUBEY	8 TH	EXPLANATION OF GOOGLE FORM IN DETAILS	<i>Sanskar D</i>
11-12-2024	KAJAL CHAUDHARY	8 TH	INTRODUCTION TO TABLE	<i>Kajal Chaudhary</i>
13-12-2024	SANSKAR DUBEY	8 TH	OPERATIONS ON DATA (INSERTING, UPDATING MODIFYING,DELETING ETC)	
13-12-2024	MANASI PAWAR	8 TH	OPERATIONS ON DATA (INSERTING, UPDATING MODIFYING,DELETING ETC)	<i>Manasi Pawar</i>
16-12-2024	SANSKAR DUBEY	8 TH	COMPLETION OF DATA BASE AND REVISION	<i>Sanskar D</i>
16-12-2024	MANASI PAWAR	8 TH	COMPLETION OF DATA BASE AND REVISION	<i>Manasi Pawar</i>
17-12-2024	KHUSHBU SHAIKH	6 TH	EXCEL	<i>Khushbu Shaikh</i>
17-12-2024	AFREEN CHOUGLE	7 TH	HTML	<i>Afreen Chougale</i>
17-12-2024	JAYESH BANGERA	5 TH	INTRODUCTION TO PYTHON	<i>Jayesh Bangera</i>
03-01-2025	MANASI PAWAR	8 TH	DBMS PRACTICALS	<i>Manasi Pawar</i>
03-01-2025	SANSKAR DUBEY	8 TH	DBMS PRACTICALS	<i>Sanskar D</i>
04-01-2025	AFREEN CHOUGLE	7 TH	HTML & PRATICALS	<i>Afreen Chougale</i>
04-01-2025	KHUSHBU SHAIKH	6 TH	TABLES IN EXCEL	<i>Khushbu Shaikh</i>
04-01-2025	AYUSH PATEL	5 TH	DATATYPES IN PYTHON	<i>Ayush Patel</i>
04-01-2025	JAYESH BANGERA	5 TH	DATATYPES IN PYTHON	<i>Jayesh Bangera</i>
06-01-2025	FAHIMA PATEL	9 TH	APPLYING MULTIMEDIA	<i>Fahima Patel</i>
06-01-2025	KAJAL CHAUDHARY	9 TH	APPLYING MULTIMEDIA	<i>Kajal Chaudhary</i>

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07-01-2025	AFREEN CHOUGLE	7 TH	PRATICALS	<i>Afreen</i>
07-01-2025	KHUSHBU SHAIKH	6 TH	INTRO TO CSS	<i>Khushbu</i>
07-01-2025	AYUSH PATEL	5 TH	OPERATORS IN PYTHON	<i>Ayush</i>
07-01-2025	JAYESH BANGERA	5 TH	OPERATORS IN PYTHON	<i>Jayesh</i>
08-01-2025	MANASI PAWAR	8 TH	INSERTING SHAPES IN WORD	<i>Manasi</i>
08-01-2025	SANSKAR DUBEY	8 TH	INSERTING SHAPES IN WORD	<i>Sanskar</i>
09-01-2025	AYUSH PATEL	5 TH	FUNCTION IN PYTHON	<i>Ayush</i>
09-01-2025	JAYESH BANGERA	5 TH	FUNCTION IN PYTHON	<i>Jayesh</i>
10-01-2025	FAHIMA PATEL	9 TH	CREATING FORMS	<i>Fahima</i>
10-01-2025	KAJAL CHAUDHARY	9 TH	CREATING FORMS	<i>Kajal</i>
13-01-2025	AYUSH PATEL	5 TH	PYTHON PRACTICALS	<i>Ayush</i>
13-01-2025	JAYESH BANGERA	5 TH	PYTHON PRACTICALS	<i>Jayesh</i>
15-01-2025	AFREEN CHOUGLE	7 TH	POWERPOINT PRATICALS	<i>Afreen</i>
15-01-2025	KHUSHBU SHAIKH	6 TH	MORE OPERATORS IN PYTHON	<i>Khushbu</i>
16-01-2025	AYUSH PATEL	5 TH	Excel	<i>Ayush</i>
16-01-2025	JAYESH BANGERA	5 TH	Excel	<i>Jayesh</i>
18-01-2025	MANASI PAWAR	8 TH	Accessing forms	<i>Manasi</i>
18-01-2025	SANSKAR DUBEY	8 TH	Accessing forms	<i>Sanskar</i>
21-01-2025	MANASI PAWAR	6 TH	Python Operators and data types	<i>Manasi</i>
21-01-2025	KAJAL CHAUDHARY	6 TH	Python Operators and data types	<i>Kajal</i>

**PHOTOS OF FELICITATION OF STUDENTS TEACHING COMPUTER FUNDAMENTALS TO GURU NANAK
ENGLISH HIGH SCHOOL Date: 26th January 2025**





Rotary
District 3141



CERTIFICATE OF APPRECIATION

FAHIMA PATEL of SYBAF

*This appreciation is for successful completing of
2-month Internship and imparting training on*

COMPUTER FUNDAMENTALS

to the students of

Guru Nanak English High School, Andheri (E)

jointly organized by

**Rotary Club of Mumbai Sher-E-Punjab
JES College of Commerce, Science & IT
Guru Nanak English High School**

between 18-November 2024 and 18-January 2025

at Guru Nanak English High School, Sher-e-Punjab Branch.



J. Ahluwalia
Rtn. Jotinder S. Ahluwalia
President – RCMSEP

Sanjeet Kaur
Ms. Sanjeet Kaur
Adminstrator - GNEHS

Minishaa I. Oberoi
Rtn. Minishaa I. Oberoi
PE & Youth Dir. – RCMSEP



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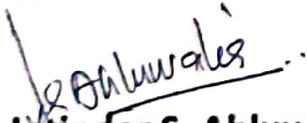
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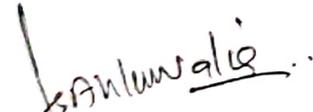
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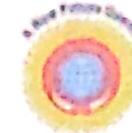
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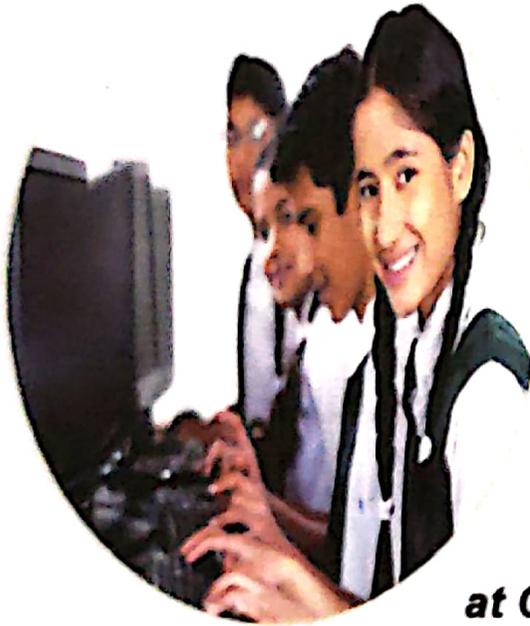
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President - RCMSEP

Kaur
Ms. Sanjeet Kaur
Adminlstrator - GNEHS

Minishdhar
Rtn. Minishaa I. Oberoi
PE & Youth Dir. - RCMSEP