



**JOGESHWARI EDUCATION SOCIETY'S**  
**COLLEGE OF COMMERCE SCIENCE & INFORMATION TECHNOLOGY**  
(AFFILIATED TO UNIVERSITY OF MUMBAI)

JES Education Complex, Caves Road, Arvind Gandbhir Campus, Jogeshwari (East), Mumbai - 400 060.  
Tel : 022 2824 5527 / 83568 67783 | Email : jescollegecom@gmail.com | Web : jescollege.edu.in

28<sup>th</sup> April, 2024

**MINUTES OF 4<sup>th</sup> IQAC MEETING HELD ON 20<sup>th</sup> April 2024**

VENUE: Audio – Visual Room, JES Education Complex

FACILITATOR: Prof. (Dr) Sunita Sharma, Co – Ordinator – IQAC

(A) Opening: The fourth meeting for academic year 2023 -2024 of IQAC was conducted in Audio Visual Room, Jogeshwari Education Society's College of Commerce Science & Information Technology.

(B) Attendee's List of Members, IQAC

S.NO	NAME	POSITION
1	Dr. Prashant H Shelar	Principal
2	Prof. (Dr) Sunita Sharma	IQAC Co Ordinator
3	Shri Manoj Phene	Management Representative (Chairman)
4	Shri Kiran Kamat	Management Representative (Jt. Secretary)
5	Shri Abhay Jinsiwale	Industry Representative
6	Shri Shankar Savant	Member Local Society
7	Mr. Chitrarth Kate	Member
8	Mr. Hyder Khan	Member
9	Mr. Vikram Desai	Member
10	Ms. Pragati Yerunkar	Member
11	Mr. Yash Chilveri	Alumni Representative
12	Ms. Manisha Shinde	Administrative Member (Librarian)
13	Ms. Jasmin Jadhav	Administrative Member (Head Clerk)
14	Ms. Pari Gada	Student Representative
15	Mr. Vedant Vora	Student Representative

(C) Agenda

1. Review and approval of minutes of the meeting held on 9<sup>th</sup> December 2023.
2. Presentation of IQAC work report for AY 2023 -2024 and way forward for next academic year.
3. Current status of NAAC

4. Any other matter with permission of the Chairperson.

**(D) Proceedings & Remarks**

Prof (Dr) Sunita Sharma welcomed all the members of IQAC for the fourth meeting of IQAC for Academic Year 2023 -2024.

**Agenda Item No 1:** Review and approval of minutes of the meeting held on 9<sup>th</sup> December 2023.

Prof. (Dr) Sunita Sharma read out the minutes of the meeting held on 9<sup>th</sup> December 2023, which was approved by all the members without any modifications.

**Agenda Item No 2:** Presentation of IQAC work report for AY 2023 -2024 and way forward for next academic year.

A. Dr Sunita Sharma presented the **Newsletter Volume2** of IQAC activities.

	<p><b>Counselling Services for Students.</b></p>  <p><b>Jointed Whole Counselor:</b> JES resolved a problem on "Promoting Mental Health - being among students and availability of Counselling Services in JES College of Commerce Science &amp; IT (24th June 2023)</p> <p><b>Panel for Pro - Review of SSR before submission.</b></p>  <p>The Panel Members were Mr. Raju Chaudhri, Vice-Principal &amp; IQAC Co-ordinator, Prof. P.N.Dubai College and Dr. Anoop Warty, Member IQAC Mittal College of Arts Science &amp; Commerce. Suggestions given by the Panel were incorporated in the SSR.</p>
<p><b>Workshop for Teachers on "Programme Outcomes and Course Outcomes"</b></p>  <p><b>Process of Mapping of OOs &amp; COs for Approval of Strategy OBE Programme on Placement for Advanced O-Graded Bachel students (16th July 2023)</b></p>  <p><b>Workshop Management for Placement Officers</b></p> 	<p><b>Panel Discussion</b></p>  <p><b>Workshop on Literature Search for Teachers.</b></p>  <p><b>Administrative Staff (23th Sept, 2023)</b></p>  <p>O.S.Mishra (Principal, JES Liberty College) and Mr. Prabhakar Mishra (Dean, Administration, JES College)</p>
	<p><b>Connect To Career (An Initiative of IQAC)</b></p> <ul style="list-style-type: none"> <li>- A Career in Sports Relying all odds.</li> <li>- Career Path of a Writer.</li> <li>- Guidance for Competitive Examinations.</li> <li>- Panel Discussion - Sharing Success Stories of Entrepreneurs.</li> <li>- Gandhian Values for a Wholesome and Successful Career.</li> </ul> 

B. A discussion was held on following points as it needed improvements for the next upcoming year.

1. Usage of Counselling Services.
2. Encouraging students to register for SWAYAM/MOOC Online Courses.
3. Strengthening Cultural activities.
4. Strengthening of Sports.
5. Strengthening of JES Alumni Association.
6. Strengthening of Internships & Placements.
7. Implementation of Formal Grievance Handling Procedure.
8. Divide students in slow and advance learners.
9. Develop Research Culture.

10. Criterion 7 suggestions: Campus Environmental Promotions Activities – Rainwater Harvesting & Installation of a support pipe in washroom. Make a proposal for Composting Tumblers sponsorship and submit it to Rotary Club.

B) **WAY FORWARD:** A brainstorming was done by all members, and following decisions were listed :

Sr. No.	AGENDA	DECISION
1.	Usage of Counselling Services.	Committee constituted comprising of Dr. Prashant Shelar, Dr. Anuya Warty and Ms. Janhavi Wagle to look into the matter and streamline utilization of Counselling Services.
2.	SWAYAM/MOOC Online courses	To be handled by Ms. Radhika and Mr. Harsh
3.	Strengthening Cultural activities	Encourage students to take part in inter collegiate & university level events and win prizes
4.	Strengthening of Sports	Encourage students to take part in inter collegiate & university level events and win prizes
5.	Strengthening of JES Alumni Association	Planning of Get together to be held on 27 <sup>th</sup> April 2024.
6.	Strengthening of Internships & Placements	Placement Committee to work on strengthening Internships & Placements.
7.	Implementation of Formal Grievance Handling Procedure.	Dr. Prashant Shelar takes the responsibility to implement formal grievance procedure.
8.	Divide students in slow and advance learners	Discussion with Transforming University Assessment for the 21 <sup>st</sup> Century.
9.	Develop Research Culture	National level seminar in collaboration with B.M. Ruia Girls College
10.	Criterion 7 Suggestions	<ul style="list-style-type: none"> <li>• Immediate implementation of Rainwater Harvesting &amp; installing a support pipe in washroom &amp;</li> <li>• Make a proposal for installation of Composting Tumblers &amp; forward appeal letter for sponsorship to Rotary Club.</li> </ul>

**Agenda Item No 3: Status of NAAC**

- IIQA submission date: 1<sup>st</sup> September 2023
- IIQA acceptance date: 8<sup>th</sup> Sept 2023
- SSR submission date: 17<sup>th</sup> Oct 2023
- SSS data filling date: 19<sup>th</sup> Oct 2023
- SSS acceptance date: 18<sup>th</sup> Nov 2023
- DVV 1 Date: 20<sup>th</sup> Oct 2023
- DVV 1 Uploaded: 3<sup>rd</sup> Nov 2023
- DVV 2 Date: 10<sup>th</sup> April 2024
- DVV 2 Uploaded: 25<sup>th</sup> April 2024

**Agenda Item No 4: Any other matter with permission of the chair.**

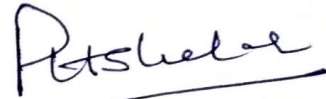
- Shri Abhay Jinsiwale suggested that our college has fire extinguishers so as an alternative to sprinklers we could invite fire brigade team to conduct mock drill.
- Shri Abhay Jinsiwale agreed that he would have a meeting with NAAC criterion 7 in charge and help with other requirements of environmental consciousness, sustainability and Divyangjan friendly initiatives.

The meeting ended with thanks to the Chair.  
Meeting adjourned at 12.00 noon.

Respectfully Submitted,



Prof. (Dr.) Sunita Sharma  
Co-Ordinator, IQAC



Dr. Prashant H Shelar  
Principal