



**JOGESHWARI EDUCATION SOCIETY'S**  
**COLLEGE OF COMMERCE SCIENCE & INFORMATION TECHNOLOGY**  
(AFFILIATED TO UNIVERSITY OF MUMBAI)

JES Education Complex, Caves Road, Arvind Gandbhir Campus, Jogeshwari (East), Mumbai - 400 060.  
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## **College Development Committee (CDC)**

May 6, 2024

### **Minutes of 3<sup>rd</sup> CDC Meeting held in Academic Year 2023 -2024**

**Date:** - at 12.00 noon

**Venue:** - Audio – Visual Room, JES Education Complex.

**Facilitator:** - Dr Prashant H Shelar, Principal - College & Member Secretary - CDC

#### **A. Opening**

The third meeting for Academic Year 2023-2024 of CDC was conducted in Audio – Visual Room, 1<sup>st</sup> Floor, of Jogeshwari Education Society's College of Commerce Science & I.T.

#### **B. Attendee's List of Member, CDC**

1. Shri Manoj Phene, Chairman
2. Shri. Kiran Kamat, Jt. Secretary
3. Shri. Uday Nadkarni, Banker, Local Member Representative
4. Shri. Shankar Savant, Doctor, Local Member Representative
5. Shri Abhay Jinsiwale, Industrialist, Local Member Representative
6. Dr Prashant H Shelar, Member Secretary, CDC & Principal, College
7. Prof. (Dr.) Sunita Sharma, Co-ordinator IQAC
8. Ms. Radhika Rao, Teachers Elected Representative
9. Ms. Pragati Yerunkar, Teachers Elected Representative
10. Mr. Chittrarth Kate, Teacher Representative
11. Mr. Nikhil Pawar, Alumni Representative
12. Mr. Yash Chilveri, Alumni Representative
13. Mr. Devraj Khade, Student Representative

#### **C. Absentee's List (Informed)**

1. Shri. Pankaj Yadav, Educationist, Local Member Representative
2. Shri. Shivanand Borkar, Scientist
3. Ms. Anjali Gaikwad, HOD nominated by the Principal

#### **D. Absentee's List (Not informed)**

1. Ms. Sakshi Rane, Alumni Representative
2. Ms. Mantasha Shaikh, Student Representative

## 2. Agenda

1. Review and approval of minutes of the meeting held on 09<sup>th</sup> December 2023.
2. Presentation by the Principal on college progress report during academic year 2023 – 2024 and implementation of NEP 2020 in the institute from the next academic year.
3. Presentation of IQAC work report by coordinator Prof.(Dr) Sunita Sharma.
4. Any other matter with permission of the Chair.

## 3. Proceedings & Remarks

**Agenda Item No 1:** Review and approval of minutes of the meeting held on 9<sup>th</sup> December 2023.

Dr. Prashant H Shelar welcomed all present members of CDC for the meeting and read the minutes of previous meeting of CDC held on 9<sup>th</sup> December 2023, which was approved by the members without any changes.

**Agenda Item No 2:** Presentation by the Principal on college progress report during 2023 -2024 and implementation of NEP 2020 in the institute from the next academic year 2024 -2025.

Dr Prashant H Shelar listed various events organised by various committees.

- **GYMKHANA DEPARTMENT:** Yoga day, Carrom competition, Inter collegiate Football competition and Sports day.
- **CULTURAL COMMITTEE:** Rakhi Making, Independence Day, Role Play, Teachers Day, Dahi Handi, Hindi Bhasha Diwas, Ganpati Pooja, Garba Night, Cultural Week, Republic Day, One Day Picnic, Farewell Party and Convocation Ceremony.
- **WOMEN DEVELOPMENT CELL:** Gender Week celebration, Health and Gender Program, Cervical Career Awareness Program, National Girl Child Celebration Day, Women's Day celebration week and Brave Talk Training Program.
- **RESEARCH CELL ACTIVITY:** Writing Research Paper, Literature Search, Ph.D Thesis approved of 6 students.
- **JES ALUMNI ASSOCIATION:** Unleashing your Entrepreneurial Potential, Garba Night, Workshop on Makeup Skills, Cricket and Football Match.

- **PLACEMENT CELL:** Insurance as a career, Connect to Career Week, Workshop on Resume Writing, Job Mela.
- **DLLE:** Paper Bag making, Beach Cleaning, Cleanliness Campaign, Street Play, Powada Singing, Diwali celebration, Food Mela, Career Guidance, Menstrual Awareness and Hygiene.
- **STUDENT COUNCIL:** Investiture ceremony, Elections, Orientation Program, Annapurna, Installation of Rotaract Parivartan, Saraswati Pujan and Annual Prize Distribution.
- **NATURES CLUB:** Tree Plantation, PPT presentation on sustainability, Importance of Mangroves and Electricity Conservation.

Dr. Prashant Shelar presented a detailed bound copy of NSS Activities conducted during academic year 2023 -2024.

He mentioned about the Big Brother Big Sister (BBBS) Project taken up by the college in collaboration with the Hands on Hope Foundation. And the new Rotaract Club Parivartan started by the institution.

Dr. Prashant Shelar mentioned that for implementation of New Education Policy 2020 a Committee has been formed which is looking into its implementation.

**Agenda Item No 3: Presentation by IQAC Work Report by the Co Ordinator.**

Prof. (Dr). Sunita Sharma presented a summary of what was planned and what activities were conducted throughout the year as presented in the table below.

S.NO	ACTIVITY PLANNED	COMPLETED / EXECUTED
1.	Logbook for Teachers	✓
2.	Teachers Effectiveness Scale	✓
3.	Feedback of Stakeholders	Data collected Analysis to be done
4.	Streamline Grievance Mechanism (Implementation).	Dr. Prashant Shelar has taken the responsibility to execute. (Minutes of meeting held on 18 <sup>th</sup> April 2024)
5.	Bridge Courses	4 Bridge Courses conducted
6.	Workshop on Program and Course Outcomes for Teachers	7 <sup>th</sup> July 2023
7.	Workshop on N - List and E- Resources for Research.	11 <sup>th</sup> August 2023
8.	Green Audit/ Energy Audit/ Gender Audit	✓
9.	Skill Development Courses	MOU with Saraswati Seva Pratishtan – 2 courses started Craft Bakers & Jewellery Retail Sale

10.	Life Skills Advancement Initiative	5 Days Training Workshop titled "College to Corporate" organized by Principal Sir.
11.	Gender Sensitization Week	28 <sup>th</sup> Aug – 4 <sup>th</sup> Sept 2024
12.	Mindfulness and Mental Health Workshop	27 <sup>th</sup> June 2023
13.	Bloom's Taxonomy for Teaching and Evaluation	24 <sup>th</sup> Nov, 2023
14.	EDP and Incubation Centre	Not organised
15.	Incubation Cell Activities	10 <sup>th</sup> July & 5 <sup>th</sup> August 2023
16.	Workshop on Global Warming	23 <sup>rd</sup> Nov 2023.
17.	Guest Lecture on "Giving Voice to Values"	9 <sup>th</sup> October 2023.
18.	Aadyakartvya	22 <sup>nd</sup> Nov 2023
19.	Electoral Literacy Events	ELC Club conducted various activities.
20.	Workshop on "Root Cause Analysis and Use of Quality Tool"	23 <sup>rd</sup> Nov 2023
21.	Panel Discussion by Alumni	7 <sup>th</sup> October 2023
22.	Workshop on Global Warming	23 <sup>rd</sup> Nov 2023
23.	Session on Giving Voice to Values	9 <sup>th</sup> Oct 2023
24.	Aadyakartvya	22 <sup>nd</sup> Nov 2023
25.	Electoral Literacy Events	Organized by ELC Club
27.	Participation in National Centre for Quality Management – BEQET Award	Not participated
28.	Workshop for teachers "How to Write an Innovative and Effective Research Paper?"	22 <sup>nd</sup> Nov 2023

- Prof. (Dr) Sunita Sharma presented the **Quality Digest - Newsletter of IQAC 2023 – 2024 Volume 2.**

JULY 2023 - APRIL 2024 VOLUME 2

FOR PRIVATE CIRCULATION ONLY

**Jogeshwari Education Society's  
College of Commerce Science & Information Technology  
NEWSLETTER  
IQAC**

## Quality Digest 2023 - 2024

**VISION**

To Channelize young minds not only towards academic goals but also towards their social responsibilities, to provide ample opportunities to nurture and sustain creative talents and multiple intelligence for the service to humanity at large.





**MISSION**

To promote academic excellence and create humane, self-reliant citizens to meet the local and global challenges of the society.

**FACULTY MEMBERS OF IQAC**

Dr Prashant Shelar, Principal  
Prof. (Dr) Sunita Sharma, Co-Ordinator - IQAC  
Mr. Chirath Kate, Member - IQAC  
Mr. Vikram Desai, Member - IQAC  
Mr. Nyder Khan, Member - IQAC  
Ms. Pragati Yerunkar, Member - IQAC



- It was followed by Ms. Pragati Yerunkar presenting the Newsletter 2023 - 2024 of Rotaract Club of JES College of Commerce Science & IT (An initiative of IQAC & Student's Council) Volume 1.

**VOLUME 1**  
FOR PRIVATE CIRCULATION ONLY

**ROTARACT CLUB OF JES COLLEGE OF COMMERCE SCIENCE & IT**

**ROTARACT PARIVARTAN**  
2023 - 2024

**NEWSLETTER**  
2023 - 2024

**VISION**  
To Channelize young minds not only towards academic goals but also towards their social responsibilities, to provide ample opportunities to nurture and sustain creative talents and multiple intelligence for the service to humanity at large.

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To promote academic excellence and create humane, self-reliant citizens to meet the local and global challenges of the society.

**BEST QUALITY**

**An Initiative of IQAC & Student's Council**

Principal: Dr. Prashant H Shelar  
Coordinator: Rtn. Prof (Dr) Sunita Sharma  
Student's Council Incharge: Ms. Pragati . Y  
President: Mr. Shubham Pagare.  
Secretary: Ms. Nupoor Gaurav  
Treasurer: Mr. Sahil Desai  
Sargent at Arms: : Ms. Mansi Pawar

**The Rotary Four Way Test**

1. Is It Truth?
2. Is It Fair To All Concerned?
3. Will It Build Goodwill And Better Friendships?
4. Will It Be Beneficial To All Concerned?

**1**

Prof (Dr). Sunita Sharma stated that as we move forward we're looking into implementing new quality initiatives for the upcoming year. A summary report of decisions taken in the IQAC meeting were listed.

Sr. No.	AGENDA	DECISION
1.	Usage of Counselling Services.	Committee constituted comprising of Dr. Prashant Shelar, Dr. Anuya Warty and Ms. Janhavi Wagle to look into the matter and streamline utilization of Counselling Services.
2.	SWAYAM/MOOC Online courses	To be handled by Ms. Radhika and Mr. Harsh
3.	Strengthening Cultural activities	Encourage students to take part in inter collegiate & university level events and win prizes

4.	Strengthening of Sports	Encourage students to take part in inter collegiate & university level events and win prizes
5.	Strengthening of JES Alumni Association	Planning of Get together to be held on 27 <sup>th</sup> April 2024.
6.	Strengthening of Internships & Placements	Placement Committee to work on strengthening Internships & Placements.
7.	Implementation of Formal Grievance Handling Procedure.	Dr. Prashant Shelar takes the responsibility to implement formal grievance procedure.
8.	Divide students in slow and advance learners	Discussion with Transforming University Assessment for the 21 <sup>st</sup> Century.
9.	Develop Research Culture	National level seminar in collaboration with B.M. Ruia Girls College
10.	Criterion 7 Suggestions	<ul style="list-style-type: none"> <li>• Immediate implementation of Rainwater Harvesting &amp; installing a support pipe in washroom &amp;</li> <li>• Make a proposal for installation of incinerator &amp; forward for sponsorship to Rotary Club.</li> </ul>

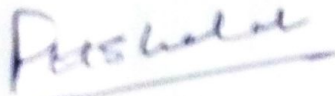
**Agenda Item No 4: Any other matter with permission of the chair:**

- a) Mr Kiran Kamat questioned the senior college that when our school students participate in sports at national level, why not the students of the college?
- b) Mr. Manoj Phene, Chairperson and Mr. Kiran Kamat Secretary JES Management gave the following suggestions to be implemented in the upcoming year so as to strengthen sports participation in the institution.
- Take help of the coaches hired by the school to train students of senior college.
  - Encourage students to take part in sports by giving cash prizes.
  - Give appreciation certificates to students from the institution when they win prizes by participating in other colleges/university/state/national & international level.
  - Guide the students by telling them, that participating in sports will help them to get jobs in police, army etc.
- c) Mr. Abhay Jinsiwale Sir suggested that he could guide the college how to implement suggestions of Rain Water Harvesting in the institution. He also suggested that the institution should take help of Fire Brigade and conduct Mock Drill for the students. This would help the institution to avoid buying Sprinklers.

b) Ms. Jasmine conveyed the decision of management that a maximum of Rs 1,000/- per year per teacher would be given for participation in conferences/publication/FDP/PDP etc., It is mandatory to submit the brochure mentioning the participation amount, receipt and a report.

Meeting adjourned with thanks to the Chair 02:00 p.m.

Respectfully Submitted,



Dr. Prashant H Shelar



Member Secretary & Principal