



JOGESHWARI EDUCATION SOCIETY'S
COLLEGE OF COMMERCE SCIENCE & INFORMATION TECHNOLOGY

(AFFILIATED TO UNIVERSITY OF MUMBAI)

JES Education Complex, Caves Road, Arvind Gandbhir Campus, Jogeshwari (East), Mumbai - 400 060.

Tel : 022 2824 5527 / 83568 67783 | Email : jescollegecom@gmail.com | Web : jescollege.edu.in

Index of Capacity development and skill enhancement activities

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Date: 19/04/2024

Rectification of Mistake

This is with reference to question 5.1.2 relating to documents of Capacity Development and Soft Skill Enhancement Activity.

By oversight, we uploaded the geotagged photo of Language and Communication Skills in place of soft skills. We are uploading correct geotagged photo.

Kindly make a note and oblige.

Dr Prashant H Shelar

Principal





**Jogeshwari Education Society's
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Date: 22nd December 2022

NOTICE

Soft Skills Training Programme

All the students of JES College of Commerce, Science and IT are here by informed that, there will be **Soft Skills Training programme** from 05th Jan'23 to 08th Feb'23 by Mr. Vikram Desai.

The lecture will be of 2 hours on every Tuesday, Thursday and Saturday from 12:00 noon to 2.00 pm.

Venue: 101, 1st Floor, JES Degree College

Attendance for the same is compulsory.

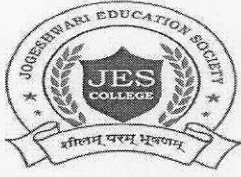
Mr. Vikram Desai

Convenor



Dr Prashant H Shelar

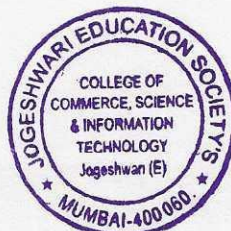
Principal



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Syllabus

Date	Day	Time	Topics to be taught
05-01-2023	Thursday	12:00 noon to 2:00 pm	<ul style="list-style-type: none">• Definition of Soft Skills• Importance of Soft Skills• Understanding Oneself
07-01-2023	Saturday	12:00 noon to 2:00 pm	<ul style="list-style-type: none">• Creative Innovative Thinking• Problem Management
10-01-2023	Tuesday	12:00 noon to 2:30 pm	<ul style="list-style-type: none">• Stress and Emotion Management• Leadership• Team Building
12-01-2023	Thursday	12:00 noon to 2:00 pm	<ul style="list-style-type: none">• Punctuality• Critical Thinking
14-01-2023	Saturday	12:00 noon to 2:00 pm	<ul style="list-style-type: none">• Social Skills• Creativity
17-01-2023	Tuesday	12:00 noon to 2:30 pm	<ul style="list-style-type: none">• Interpersonal Communication• Adaptability
19-01-2023	Thursday	12:00 noon to 2:00 pm	<ul style="list-style-type: none">• Self-Management• Persuasion
21-01-2023	Saturday	12:00 noon to 2:00 pm	<ul style="list-style-type: none">• Good manners and Behavioural Skills
24-01-2023	Tuesday	12:00 noon to 2:30 pm	<ul style="list-style-type: none">• Personality Development• Openness to Criticism
28-01-2023	Thursday	12:00 noon to 2:00 pm	<ul style="list-style-type: none">• Decision Making• Learning
02-02-2023	Saturday	12:00 noon to 2:00 pm	<ul style="list-style-type: none">• Professional awareness• Self-awareness
04-02-2023	Tuesday	12:00 noon to 2:30 pm	<ul style="list-style-type: none">• Work Ethics• Negotiation
07-02-2023	Thursday	12:00 noon to 2:00 pm	<ul style="list-style-type: none">• Empathy• Flexibility
09-02-2023	Saturday	12:00 noon to 2:00 pm	<ul style="list-style-type: none">• Public Speaking• Time Management
11-02-2023	Tuesday	12:00 noon to 2:30 pm	<ul style="list-style-type: none">• Presentations



Prakash
PRINCIPAL

**JOGESHWARI EDUCATION SOCIETY'S
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Caves Road, Jogeshwari (E), Mumbai-400 060.**



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Report

Date: 14th February 2022

Time: 12:00 noon to 02:00 p.m.

Class: All classes

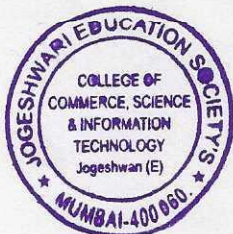
Venue: Block No. 101

Event: Soft Skills Training Programme

A fifteen days programme on “Soft Skills” was conducted for 2 hrs per day for the students of all streams on the 1st floor from 05th Jan’23 to 08th Feb’23.

The syllabus was designed for the students to make them aware about the soft skills to be used while conversing in the practical world. The syllabus stressed on importance of soft skills, stress management, leadership building, personality development, etc. which can be implemented daily while conversing.

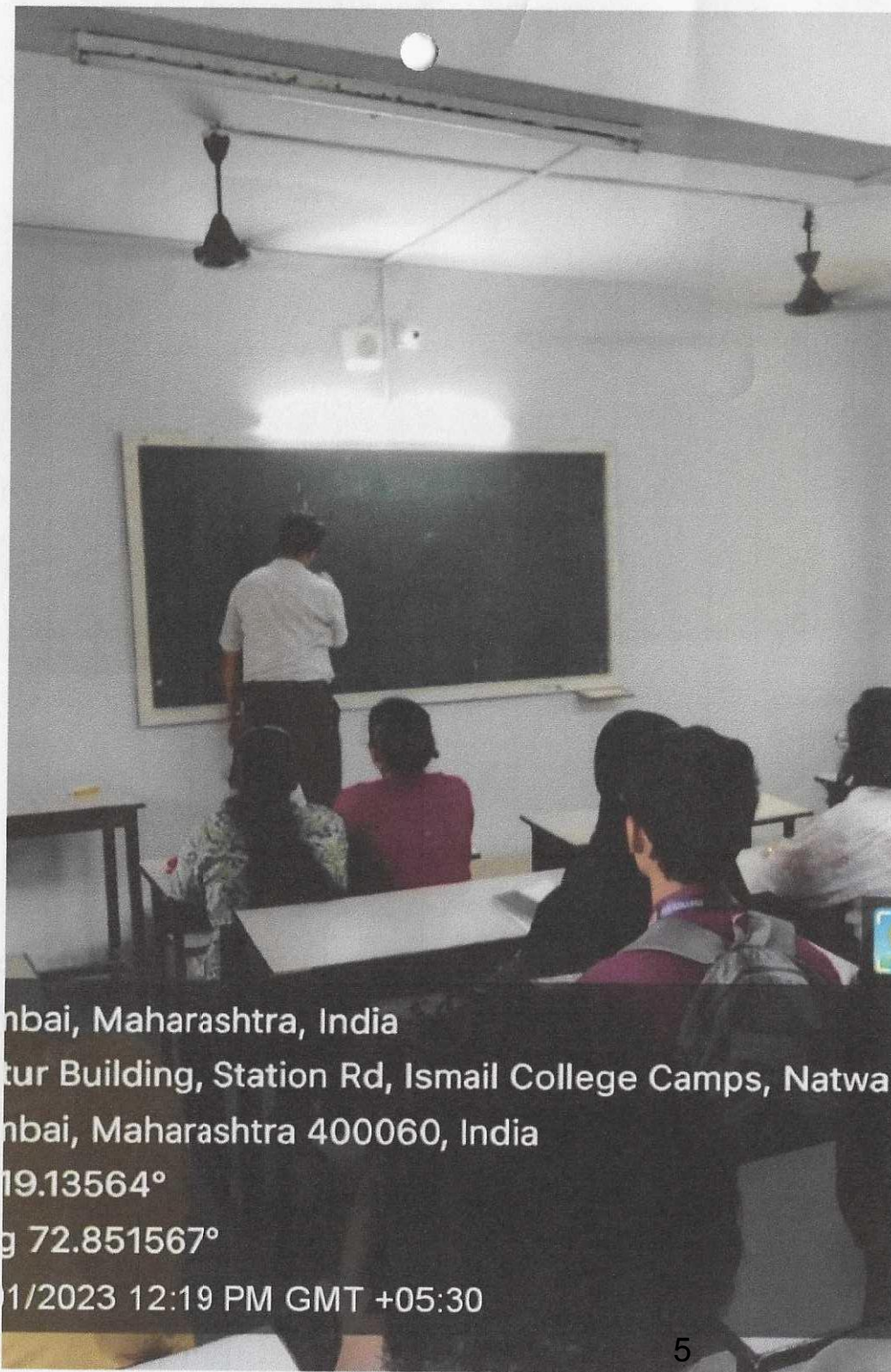
The students who attended this programme got benefited as they understood and learnt as how to present themselves at various events and also could speak confidently. Overall, students enjoyed the programme and it was conducted successfully in bringing improvement in students.



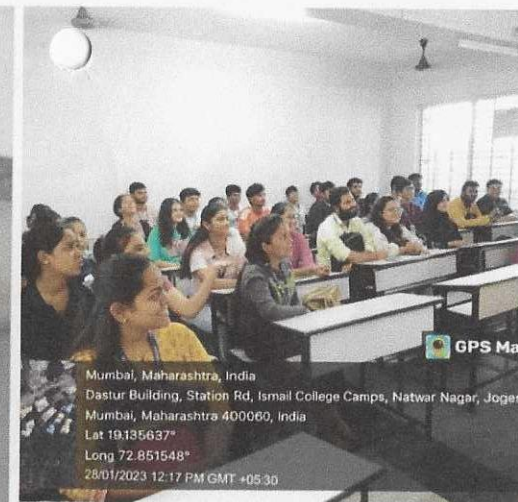
P. S. Wale

PRINCIPAL

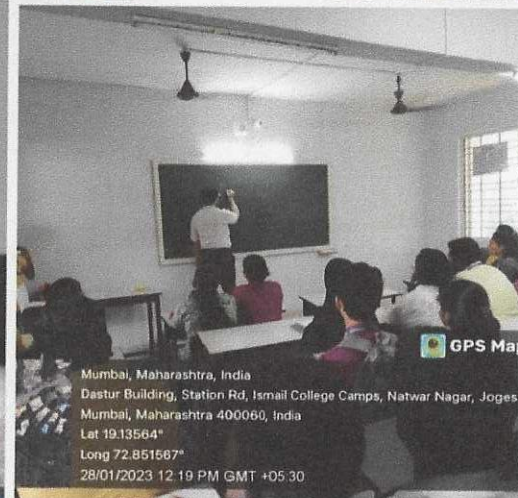
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Caves Road, Jogeshwari (E), Mumbai-400 060.**



Mumbai, Maharashtra, India
Dastur Building, Station Rd, Ismail College Camps, Natwar Nagar, Jogeshwari East, Mumbai, Maharashtra 400060, India
Lat 19.13564°
Long 72.851567°
28/01/2023 12:19 PM GMT +05:30



Mumbai, Maharashtra, India
Dastur Building, Station Rd, Ismail College Camps, Natwar Nagar, Jogeshwari East, Mumbai, Maharashtra 400060, India
Lat 19.135637°
Long 72.851548°
28/01/2023 12:17 PM GMT +05:30



Mumbai, Maharashtra, India
Dastur Building, Station Rd, Ismail College Camps, Natwar Nagar, Jogeshwari East, Mumbai, Maharashtra 400060, India
Lat 19.13564°
Long 72.851567°
28/01/2023 12:19 PM GMT +05:30



Mumbai, Maharashtra, India
Shop no 1, Near Bharat Bank Station Road, Caves Rd, Hardevi Society, Natwar Nagar, Jogeshwari East, Mumbai, Maharashtra 400060, India
Lat 19.135614°
Long 72.851449°
28/01/2023 12:18 PM GMT +05:30

Rachel





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CERTIFICATE

of participation

THIS IS TO CERTIFY THAT

Riyaz Khan

ATTENDED SOFT SKILL TRAINING PROGRAM CONDCUTED FROM
05TH JAN 2023 TO 08TH FEB 2023
FOR THE ACADEMIC YEAR 2022 - 2023

Desai

Vikram Desai

Trainer



Prashelar

Dr Prashant H Shelar

Principal



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CERTIFICATE

of participation

THIS IS TO CERTIFY THAT

Kunal Vedak

ATTENDED SOFT SKILL TRAINING PROGRAM CONDCUTED FROM
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Desai

Vikram Desai

Trainer



Prashant H Shelar

Dr Prashant H Shelar

Principal



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THIS IS TO CERTIFY THAT

Sakshi Dinkar

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Desai

Vikram Desai

Trainer



Prashant H Shelar

Dr Prashant H Shelar

Principal



5-1-2

Jogeshwari Education Society's

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Notice

DATE:-29th march, 2023

There will be a training session for seven days from 5th April on "language & communication Skills" For all streams of Degree students Each session will be of two hours and interested students should contact the undersigned faculty between 8.00am to 1.00 pm .

S Radhika Rao
Mrs. Radhika Rao

Dept of Business communication



R. Shalee



**Jogeshwari Education Society's
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Report (Language and Communication skills)

A session of 15 hours on "Language & communication Skills" was conducted from 5th April 2023 to 18th April 2023. Each session was of 2 hours where a batch of thirty students had attended the sessions.

The session focussed on the practical communication skills where students gained knowledge on how to communicate effectively and professionally. The common mistakes committed by them were brought to their notice by them and correction methods were taught. Stress upon correct pronunciation, improving vocabulary and use of tenses helped the students to improve their communication skills effectively. Besides, they were trained to use language effectively in writing method. The session proved fruitful for bringing in positive results.





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Language & Communication Skills

Syllabus (2 hours session each) 2022-23

Sr. No	Content
1	1.) Use of Vowels and Vowel Sounds 2.) Use of Articles 3.) Use of Plurals & verb in agreement with the subject
2	1.) Parts of speech 2.) Part of speech & their Types
3	1.) Tenses 2.) Technicalities related to Tenses
4	1.) Correct use of Tenses 2.) Colloquial use of Tenses
5	1.) Methods to improve Vocabulary 2.) Proper use of words similar in meaning (Synonyms) 3.) Synonyms & Antonyms
6	1.) Correct pronunciation of words 2.) How to reduce the impact & influence of mother tongue on English
7	1.) How to prepare summary 2.) Letters writing methods 3.) Report writing

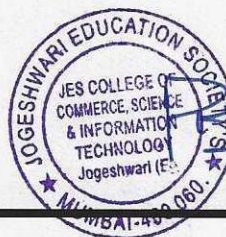




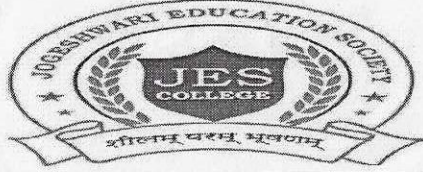
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Time Table for Language & Communication Skills

Date	Time	Room no
5/4/2023	11.30.amto 1.30.pm	208
6/4/2023	11.30.amto 1.30.pm	203
10/4/2023	11.30.amto 1.30.pm	203
11/4/2023	11.30.amto 1.30.pm	202
12/4/2023	11.30.amto 1.30.pm	201
13/4/2023	11.30.amto 1.30.pm	208
18/4/2023	11.30am to 1.30.pm	208



Shelar

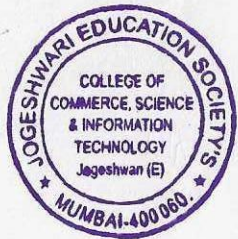


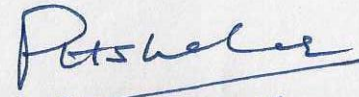
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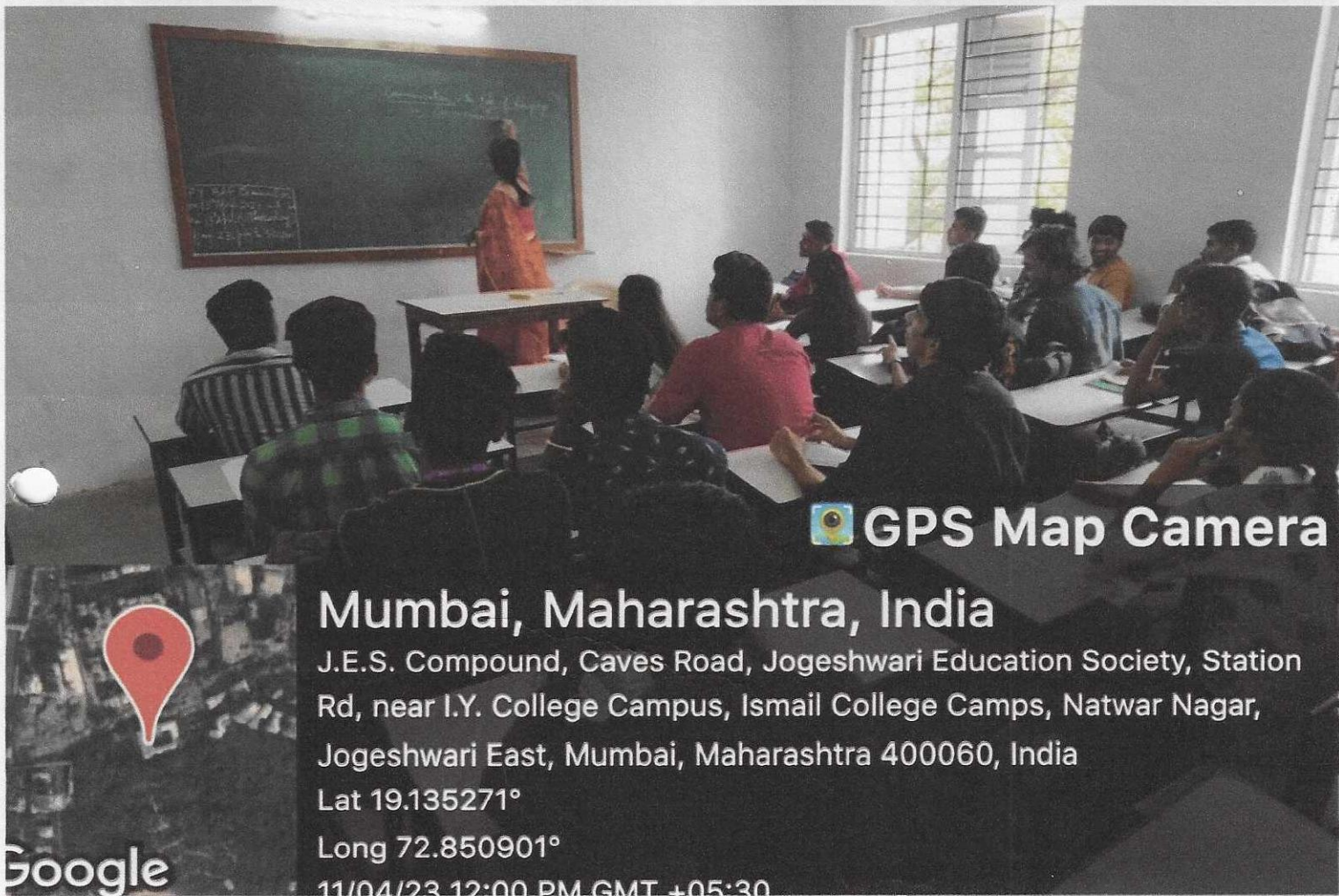
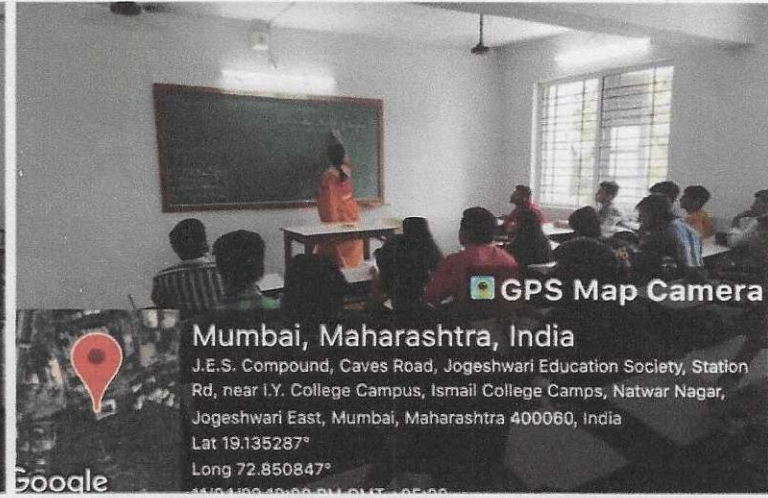
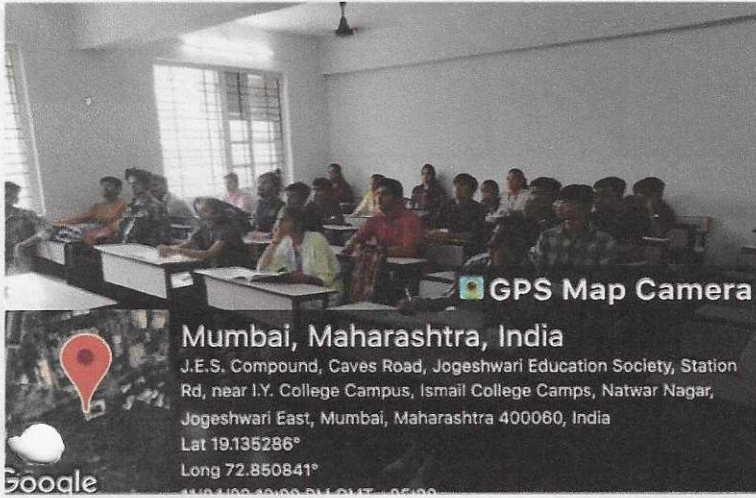
Language and Communication Skills.								
Sr. No	Name of the Student	5-4-23	6-4-23	10-4-23	11-04-23	12-04-23	13-04-23	18-04-23
1)	Bhima K. Daxar	B	B	B	B	B	B	B
2)	Prince R. chourisga	P	P	P	P	P	P	P
3)	Aahad shaukh	A	A	A	A	A	A	A
4)	Jayesh L. Vaidya	Jayesh	Jayesh	Jayesh	Jayesh	Jayesh	Jayesh	Jayesh
5)	Atharv S. Jaitapkar	Atharv	Atharv	Atharv	Atharv	Atharv	Atharv	Atharv
6)	Graaceong Patel	G	G	G	G	G	G	G
7)	Kishor P. Pawar	Kishor	Kishor	Kishor	Kishor	Kishor	Kishor	Kishor
8)	Sumit S. Panikar	S	S	S	S	S	S	S
9)	Kartik M. Chandoskar	KARTIK	KARTIK	KARTIK	KARTIK	KARTIK	KARTIK	KARTIK
10)	Rajkumar Singh	Rajkumar	Rajkumar	Rajkumar	Rajkumar	Rajkumar	Rajkumar	Rajkumar
11)	Shuyhan Parab	Shuyhan	Shuyhan	Shuyhan	Shuyhan	Shuyhan	Shuyhan	Shuyhan
12)	Romil Kalekar	Romil	Romil	Romil	Romil	Romil	Romil	Romil
13)	Minalkshi Deulkar	Minalkshi	Minalkshi	Minalkshi	Minalkshi	Minalkshi	Minalkshi	Minalkshi
14)	Ajay Kumar Chaudhary	Ajay	Ajay	Ajay	Ajay	Ajay	Ajay	Ajay
15)	Dhanraj Kadam	Dhanraj	Dhanraj	Dhanraj	Dhanraj	Dhanraj	Dhanraj	Dhanraj
16)	Vaishnavi Kadam	Vkadarn	Vkadarn	Vkadarn	Vkadarn	Vkadarn	Vkadarn	Vkadarn
17)	Tanisha Kumari	Tanisha	Tanisha	Tanisha	Tanisha	Tanisha	Tanisha	Tanisha
18)	Hamza Shaikh	H	H	H	H	H	H	H

Pusheloo

		5.4.23	6.4.23	10.4.23	11.4.23	12.4.23	13.4.23	18.4.23
19	Farhan Sultan	Fsh	Fan	Fan	Fan	Fa	Fan	Fsh
20	Kuldeep Jaysen	Kul	Ka	Kan	Kan	Ku	Kan	Ka
21	Siddhant Indah	Sid	Sid	Sid	Sid	Sid	Sid	Sid
22	Shreesh Samabau	Shr	Shr	Shr	Shr	Shr	Shr	Shr
23	Shailish Pandey	Shai	Shi	Shi	Shi	Shi	Shi	Shi
24	Sumit Harfen	Sum	Sum	Sum	Sum	Sum	Sum	Sum
25	Shweta Vishuabanne	Shw	Shw	Shw	Shw	Shw	Shw	Shw
26	Aspita Sontau	Aspi	Aspi	Aspi	Aspi	Aspi	Aspi	Aspi
27	Puran Prajapati	Puran	Puran	Puran	Puran	Puran	Puran	Puran
28	Bhrami Jain	Bhram	Bhram	Bhram	Bhram	Bhram	Bhram	Bhram
29	Rishi Singh	Rishi	Rishi	Rishi	Rishi	Rishi	Rishi	Rishi
30	Vikram Sharma	Vikr	Vikr	Vikr	Vikr	Vikr	Vikr	Vikr




PRINCIPAL
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D. S. ...



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CERTIFICATE

OF
PARTICIPATION

THIS IS TO CERTIFY THAT

Farhan Sultan

ATTENDED LANGUAGE & COMMUNICATION SKILLS TRAINING
PROGRAM CONDUCTED FROM 05th APRIL 2023 - 18th APRIL 2023
FOR THE ACADEMIC YEAR 2022 - 2023

S Radhika Rao

S RADHIKA RAO

TRAINER



Prashant H Shelar

DR PRASHANT H SHELAR

PRINCIPAL



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Shailesh Pandey

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S Radhika Rao

S RADHIKA RAO

TRAINER



Prashant H Shelar

DR PRASHANT H SHELAR

PRINCIPAL