
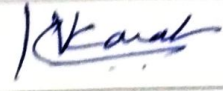
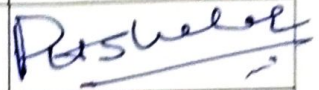

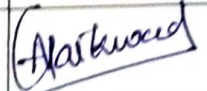

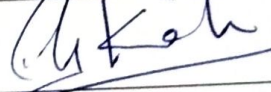
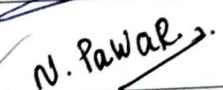
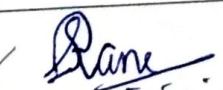



College Development Committee (CDC) – 2023 – 2024

ATTENDANCE

Sr. No.	Name	Position	Signature
1.	Shri Manoj Phene	Chairperson	
2.	Shri. Kiran Kamat	Management Member Representative	
3.	Dr. Prashant Shelar	Member Secretary	
4.	Dr. Sunita Sharma	IQAC Co-Ordinator	
5.	Ms. Anjali Gaikwad	HOD (Nominated by Principal)	
6.	Shri Abhay Jinsiwale	Local Member Representative	ABSENT
7.	Shri Shankar Sawant	Local Member Representative	ABSENT (Informed)
8.	Shri Pankaj Yadav	Local Member Representative	ABSENT (Informed)
9.	Shri Uday Nadkarni	Special Invitee - Banker	ABSENT (Informed)
10.	Shri Shivanand Borkar	Special Invitee - Scientist	ABSENT (Informed)
11.	Ms. Radhika Rao	Teachers Elected Representative	ABSENT (on leave)
12.	Ms. Pragati Yerunkar	Teachers Elected Representative	
13.	Mr. Chitrarth Kate	Teachers Elected Representative	
14.	Mr. Nikhil Pawar	Alumni Representative	
15.	Mr. Yash Chilveri	Alumni Representative	ABSENT (not informed)
16.	Ms. Sakshi Rane	Alumni Representative	
17.	Mr. Devraj Khade	Student Representative	
18.	Ms. Mantasha Shaikh	Student Representative	ABSENT (not informed)



JOGESHWARI EDUCATION SOCIETY'S
COLLEGE OF COMMERCE SCIENCE & INFORMATION TECHNOLOGY
(AFFILIATED TO UNIVERSITY OF MUMBAI)

JES Education Complex, Caves Road, Arvind Gandbhir Campus, Jogeshwari (East), Mumbai - 400 060.
Tel : 022 2824 5527 / 83568 67783 | Email : jescollegecom@gmail.com | Web : jescollege.edu.in

College Development Committee (CDC)

12th December, 2023

Minutes of 2nd CDC Meeting held in Academic Year 2023 -2024

Date: - 09th December 2023 at 12.00 noon

Venue: -I.T.Lab, 2nd Floor, Jogeshwari Education Society's College of Commerce Science & Information Technology

Facilitator: - Dr Prashant H Shelar, Principal - College & Member Secretary - CDC

A. Opening

The second meeting for Academic Year 2023-2024 of CDC was conducted in I.T. Lab, 2nd Floor, of Jogeshwari Education Society's College of Commerce Science & I.T.

B. Attendee's List of Member, CDC

1. Shri Manoj Phene, Chairman
2. Shri. Kiran Kamat, Jt. Secretary
3. Dr Prashant H Shelar, Member Secretary, CDC & Principal, College
4. Prof. (Dr.) Sunita Sharma, Co-ordinator IQAC
5. Ms. Anjali Gaikwad, HOD nominated by the Principal
6. Ms. Pragati Yerunkar, Teacher Representative
7. Mr. Chitrarth Kate, Teacher Representative
8. Mr. Nikhil Pawar, Alumni Representative
9. Ms. Sakshi Rane, Alumni Representative
10. Mr. Devraj Khade, Student Representative

C. Absentee's List (Informed)

1. Shri. Shankar Sawant, Doctor, Local Member Representative
2. Shri. Uday Nadkarni, Banker, Local Member Representative
3. Shri. Pankaj Yadav, Educationist, Local Member Representative
4. Shri. Shivanand Borkar, Scientist

D. Absentee's List (Not informed)

1. Shri Abhay Jinsewala, Industrialist, Local Member Representative
2. Mr. Yash Chilveri, Alumni Representative
3. Ms. Mantasha Shaikh, Student Representative
4. Ms. Radhika Rao, Teacher Representative (on leave)

E. Agenda

1. Review and approval of minutes of the meeting held on 8th July 2023.
2. Presentation by the Principal of the activities conducted from June to November 2023 and listing the upcoming activities.
3. Presentation by IQAC coordinator
 - a. Suggestions given by Library, Academic, Administrative, Green Energy and Environment Audit Committees.
 - b. Prize Distribution function to be organised in December 2023.
 - c. Strengthening Research Culture in the college.
 - d. Progress towards NAAC accreditation and preparation for Peer Team Visit.
4. Any other matter with permission of the Chair.

F. Proceedings & Remarks

Agenda Item No 1: Review and approval of minutes of the meeting held on 8th July 2023.

Dr. Prashant H Shelar welcomed all present members of CDC for the meeting and read the minutes of previous meeting of CDC held on 8th July 2023, which was approved by the members without any changes.

Agenda Item No 2: Presentation by the Principal of the activities conducted from June to November 2023 and listing the upcoming activities.

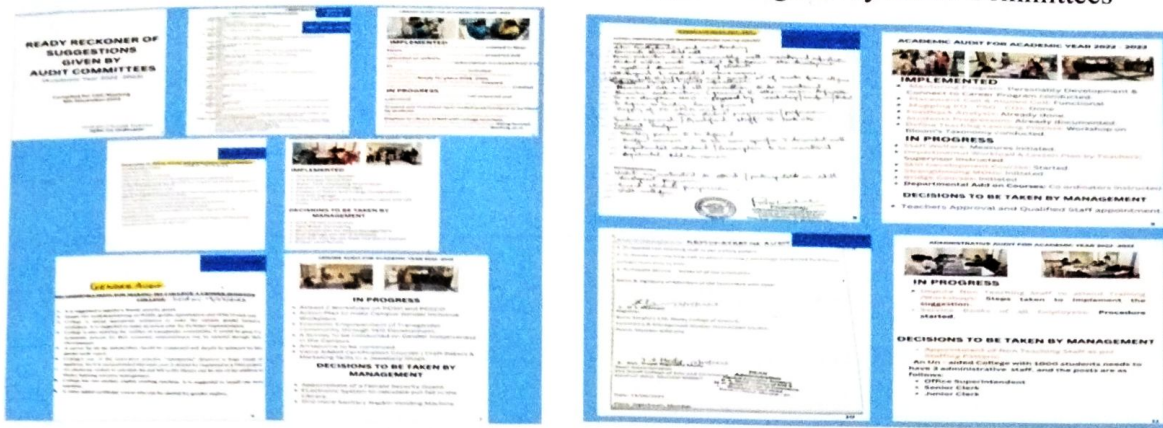
Dr Prashant H Shelar listed various events organised by cultural committee, placement cell, women development cell, DLLE, sports committee, NSS, research cell and students' council.

This was followed by listing the upcoming events of various committees.

Agenda Item No 3: Presentation by IQAC Co Ordinator

a) Suggestions given by Library, Academic, Administrative, Green Energy and Environment Audit Committees.

Dr. Sunita Sharma presented a summary of suggestions given by Audit Committees



b) Prize Distribution Function to be organised in December 2023.

Mr Hyder Khan presented a flow of Prize Distribution Function to be conducted as summarized below:

The Prize Distribution is going to include –

- **Academics** – In each class, topper of each class for each semester and subject topper for each subject. They will be given one medal + one certificate.
Best Student Award Form prepared will be got filled from the interested students of third year and after the panel interview conducted the winner will be declared.
- In the Prize Distribution Function Prizes will also be given for Sports, NSS, DLLE and Cultural winners.
- **Principal's Special Awards** – 10 in number will be given from current TY Batch. They will be given Certificate + Medal.
- **Special Category Prizes** – This includes Young Entrepreneur of the college, Best Reader of the Year, Student from Backward Community who has put special efforts, Working and Good Performer.

c) Strengthening Research Culture in the Institution:

Mr.Chitrarth Kate listed the events in research organised in the institution

Events organised:

- Literature Search (11th August 2023)
- How to Write a Research Paper – Tips For Beginners (22nd November 2023)

He also mentioned that Research Cell would organise One Day Conference for students and teachers in the first week of May 2023.

d) Progress towards NAAC accreditation and preparation for Peer Team Visit:

Mr. Vikram mentioned that IIQA was accepted on 8th September 2023, SSR Uploaded on 17th October 2023 and DVV Uploaded on 3rd November 2023.

For Peer Team Visit the following preparations to be made:

- Staff decided that we will gather 100 parents and maximum Alumni for NAAC Peer Team Visit.
- The Class Mentors will guide the students for displaying Vision, Mission, Objectives and Values. The Programme Outcomes will also be displayed without spoiling the walls in each classroom. The decoration of white boards outside the classroom is also the responsibility of the class mentors.
- Exhibition in the IT Lab and Library will be held during NAAC Peer Team visit.
- Exhibition:(Room No will be given and space allotted) – Sports, Cultural, Parivartan, NSS, DLLE, WDC, Student Council, Research Cell, Magazine.
- Documents required Criterion wise will be listed by NAAC Committee.
- PPT of Principal, Program Co Ordinators and IQAC In charge work will be started.

Agenda Item No 4: Any other matter with permission of the chair:

a) Mr. Manoj Phene, Chairperson, JES Management, pointed out that:

- We should have some Entrepreneurship Cell activities which motivates our students to start their own business.
- Strengthening of Placement Cell activities by having a Career Fair in which we invite corporates to interview our students. We could have it as a part of Parivartan.
- Teachers Evaluation Appraisal done every year should be put in the personal file of teachers.

b) Ms. Jasmine represented to the management to consider the request of the teaching and non-teaching staff to sanction the staff with 5 or more years of experience in JES College medical leave.

Meeting adjourned with thanks to the Chair 01:30 p.m.

Respectfully Submitted,



Dr. Prashant H Shelar

Member Secretary & Principal





JOGESHWARI EDUCATION SOCIETY'S
COLLEGE OF COMMERCE SCIENCE & INFORMATION TECHNOLOGY
(AFFILIATED TO UNIVERSITY OF MUMBAI)

JES Education Complex, Caves Road, Arvind Gandbhir Campus, Jogeshwari (East), Mumbai - 400 060.
Tel : 022 2824 5527 / 83568 67783 | Email : jescollegecom@gmail.com | Web : jescollege.edu.in

College Development Committee (CDC)

Action Taken Report

Action taken Report of the 2nd CDC Meeting of the academic year 2023-2024 of College Development Committee, Jogeshwari Education Society's College of Commerce Science & Information Technology held on 9th December 2023 at 12.00 noon in the IT Laboratory 2nd Floor.

Agenda 1: Review and Approval of minutes of the CDC meeting held on 08th July 2023.

Action Taken. Dr Prashant Shelar read out the minutes of the CDC meeting held on 08th July 2023, which was approved by the members without any modifications.

Agenda 2: Presentation by the Principal of the activities conducted from June to November 2023 and listing the upcoming activities.


Action Taken. Principal, Dr. Prashant H Shelar presented all detailed activities of different committees. He also listed upcoming events of various committees.

Agenda 3: Presentation of IQAC Report.

Action Taken. Prof.(Dr) Sunita Sharma distributed handout listing the suggestions given by audit committees, suggestion implemented and suggestion which management has to look into. Mr. Hyder Khan presented a flow of Prize Distribution Function to be conducted. Mr. Chitrarth Kate proposed one day research conference for students and teachers in the first week of May 2023 and received approval from Mr. Kamat sir and Mr. Phene sir. Mr. Vikram Desai presented the preparation to be done before NAAC Peer Team Visit.

Agenda 4: Any other matter with permission of the Chair.

Action Taken. As per suggestion made by Mr. Phene sir, to strengthen Entrepreneurship and Placement, Career Fair must be made a part of Parivartan. Teachers evaluation appraisal will be kept in the teachers personal file by Administrative In charge.


Dr. Prashant H. Shelar
Principal