College Development Committee (CDC)

03rd May 2023

Minutes of 02nd CDC Meeting held in Academic Year 2022 -2023

Date: - 29th April 2023 at 12.30 p.m.

Venue: - Audio – Visual Room, JES College of Commerce Science & I.T.

Facilitator: - Dr. Prashant H Shelar, Principal - College & Member Secretary - CDC

A. Opening

The 2nd meeting for Academic Year 2022-2023 of CDC was conducted in Audio – Visual Room of JES College of Commerce Science & I.T.

B. Attendee's List of Member, CDC

1. Shri Manoj Phene, Chairman
2. Shri. Kiran Kamat, Jt. Secretary
3. Ms. Anjali Gaikwad, Asst. Prof.
4. Ms. Radhika Rao, Asst. Prof.
5. Ms. Pragati Yerunkar, Asst. Prof.
6. Mr. Chitrarth Kate, Asst. Prof.
7. Mr. Nikhil Pawar, Alumni
8. Mr. Yash Chilveri, Alumni
9. Shri. Shankar Sawant, Doctor
10. Shri. Pankaj Yadav, Educationist
11. Shri. Shivanand Borkar, Scientist
12. Dr. Sunita Sharma, Co-ordinator IQAC
13. Mr. Devraj Khade, Student (SYBAF)
14. Ms. Sakshi Rane, Student (TYBMS)

C. Absentee's List

1. Shri Abhay Jinsewala, Industrialist
2. Shi. Uday Nadkarni, Banker
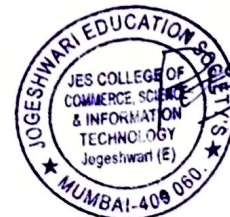
3. Mr. Darshan Kamble, Student (TYBCOM)
4. Ms. Payal Satunda, Student (SYBCOM)

D. Agenda

1. Presentation of College Annual Report 2022 – 2023.
2. Presentation of NAAC Progress Report.
3. Recommendation and Suggestions with respect to NAAC.
4. Any other matter with permission of Chair.
   i. Employee welfare activities
   ii. Students welfare activities.
   iii. Requirements for NAAC.
   iv. Suggestions given by students.

E. Proceedings & Remarks

1) Dr. Prashant H Shelar welcomed all present members of CDC for the meeting. Dr. Sunita Sharma read the minutes of 1st meeting of CDC held on 13th August 2022, which was approved by the members. without any changes. Dr. Prashant Shelar presented a brief college annual report 2022 – 2023 with help of PPT presentation.

   a. Examination
   b. NSS
   c. DLLE
   d. Gymkhana Department
   e. Research Cell
   f. Cultural Activities
   g. Parivartan 2K23

2) Prof. (Dr.) Sunita Sharma presented Newsletter Vol.1.which summarized all the activities organized by IQAC during Academic Year 2022 -2023.
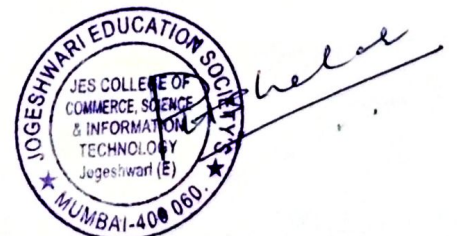
3) Mr. Chitrarth Kate presented a PPT on how much work has been done under each Criterion.

Criterion I				
Metric No.	Answer	Supporting Documents	Years	About
1.1.1	Ready	Documents are ready	Last 5 years	Effective curriculum planning
1.2.1	Ready	Documents are ready	Last 5 years	Certificate/ Add on/ Value Added courses
1.2.2	Not Ready	Documents are ready	Last 5 years	data based on 1.2.1
1.3.1	Ready	Documents from NSS and DLLE in Last four years is pending.		Professional Ethics, Gender, Human Values, Environment and Sustainability
1.3.2	Ready	Documents are ready		Project work/ Field work/ Internships
1.4.1	Ready	Data analysis for A.Y. 2022 - 2023 is pending		Feedback

Criterion II				
Metric No.	Answer	Supporting Documents	Years	About
2.1.1	Ready	Documents are partially ready	Last 5 years	Students Enrolment
2.1.2	Ready	Documents are partially ready	Last 5 years	Reserved Categories
2.2.1	Not ready	Documents are not ready		Student: Full time teacher
2.3.1	Ready	Documents are ready	Last 5 years	Student centric methods
2.4.1	Not ready	Documents are not prepared		Sanctioned posts
2.4.2	Not ready	Documents are not prepared		NET/SET/SLET/Ph.D.
2.5.1	Ready	Documents are ready		Internal/External Assessment
2.6.1	Not ready	Workshop has been plan for April by IQAC		PO/CO/PSO
2.6.2	Not ready	From 2.6.1		Attainment
2.6.3	Not ready	Documents are ready and Data is being prepared	Last 5 years	Pass percentage of student
2.7.1	Ready	Data has been analysed		Student Satisfaction Survey

Criterion III				
Metric No.	Answer	Supporting Documents	Years	About
3.1.1	Not Ready	Documents are being prepared	Last 5 years	Grants from Government and Non-Government sources
3.2.1	Not ready	Documents are ready		EDP and Business Plan, Patents guest lecture and Visit to Pillai Incubation Centre
3.2.2	Not ready	Documents are ready		Research Workshop & Seminar
3.3.1	Not ready	Documents are ready	Last 5 years	Number of research paper publish
3.3.2	Not ready	Documents are ready	Last 5 years	Number of book chapters
3.4.1	Ready	Documents are ready but need to segregate them as community level and award recognition	Last 5 years	NSS and DLLE data
3.4.2	Ready	Descriptive question	Last 5 years	NSS and DLLE data
3.4.3	Not ready	Documents are being prepared	Last 5 years	NSS and DLLE data
3.5.1	Ready	Documents are ready	Last 5 years	MOUs

Criterion IV				
Metric No.	Answer	Supporting Documents	Years	About
4.1.1	Ready	Documents are ready		Infra and facilities
4.1.2	Not ready	Infra. Audit is pending		Expenditure for infrastructure
4.2.1	Ready	Documents are ready		E resources are left
4.3.1	Ready	Documents are ready		IT Facilities and Internet Bandwidth
4.3.2	Ready	Documents are ready		Student: Computer
4.4.1	Not ready	Infra. Expenditure audit is pending		Principal / Office

Criterion V				
Metric No.	Answer	Supporting Documents	Years	About
5.1.1	Ready	Documents are ready		Scholarship
5.1.2	Ready	Documents are ready		Skill enhancement
5.1.3	Not ready	Documents are being prepared		Competitive exam
5.1.4	Ready	Documents are being prepared		Grievances Redressal
5.2.1	Not ready	Documents are being prepared		Placements
5.2.2	Not ready	Documents are not prepared		Qualifying for Exams
5.3.1	Not ready	Documents are ready		Sports / Cultural
5.3.2	Not ready	Documents are ready		Sports / Cultural
5.4.1	Ready	Documents are ready		Alumni

Criterion VI				
Metric No.	Answer	Supporting Documents	Years	About

Metric No.	Answer	Supporting Documents	Years	About
6.1.1	Ready	Documents are ready		Governance and Leadership
6.2.1	Ready	Organogram need to be prepared		Effective and efficient functioning
6.2.2	Not ready	Documents are being prepared		E governance
6.3.1	Not ready	Documents are not ready		Effective welfare and Performance Appraisal
6.3.2	Not ready	Documents are being prepared		Financial aid for conference / workshop
6.3.3	Not ready	Documents are being prepared		FDP
6.4.1	Not ready	Documents are not ready		Funds Audit
6.5.1	Not ready	Documents are ready		IQAC role
6.5.2	Not ready	Documents are ready		IQAC role
Criterion VII				
Metric No.	Answer	Supporting Documents	Years	About
7.1.1	Ready	Documents are ready		Gender - Days
7.1.2	Not ready	Documents are ready		Nature's club
7.1.3	Not ready	Partial Documents are ready pending for Green Audit and Energy Audit		Green and Energy Audit
7.1.4	Not ready	Documents are ready		Inclusive Environment
7.2.1	Ready	Documents are being prepared		Best Practices
7.3.1	Not ready	Documents are being prepared		Distinctiveness

4) Prof. (Dr.) Sunita Sharma summarized different suggestion put forward by IQAC members with respect to Employee Welfare Activities.

5) With respect to any other matter with permission of Chair, Dr. Shelar put forward the suggestions.

   a) Students Welfare Activities

   b) Requirements for NAAC

   c) Suggestions given by Students

6) All the CDC members, unanimously agreed on the following points,

   a) **EMPLOYEE WELFARE ACTIVITIES:**

   i) Medical check Up of the teaching and non-teaching staff.

   ii) For encouraging research culture in the institution for current year staff will be provided with reimbursement of conference fees and FDP registration charges. An upper limit per teacher will be fixed and decided.

   iii) Teachers will be supported by money reimbursement for research projects done by them.

   iv) Class IV Employees Incentive: For children of class IV employees, if their children get more than 60%, financial support from the institution will be given by reimbursing certain percentage of fees paid. This will be applicable from academic year 2023-2024.

   b) **STUDENT WELFARE ACTIVITIES:**

   i) **Trophy/cash prize for topper** in each subject and also a trophy to the overall topper in the class.

   ii) A trophy for **BEST STUDENT OF THE YEAR** one girl one boy.

iii) **Preparation for Competitive Exam** center to be opened in the college. Very subsidized fees can be charged from interested students of college. Higher fees would be charged from outsiders.

iv) Students doing research projects will be given **access to use the computer Labs.** Most of the students are coming from families which don't have computer facilities at home. The students will be allowed to sit in computer room and finish their research projects. The lectures of Research Project of TYBMS & TYBAF will be held in computer Lab.

v) Use of N-List will be encouraged among students and teachers.

vi) Counselor availability for students of senior college on Thursday from 11.00 a.m. to 1.00 p.m. A poster displaying the details will be put on the notice board. She is available in school section library on 1st Floor.

c) **REQUIREMENTS for NAAC**

i) One cupboard for NAAC.

ii) One Scanner for scanning documents for NAAC.

iii) One printer exclusively for NAAC.

d) **SUGGESTIONS GIVEN BY THE STUDENTS:**

i) A separate common room for girls will be provided.

ii) More equipments will be provided in Gymkhana.

iii) Techno-savy Library.

7) All the CDC members, passed the resolution to register JES Alumni Association.

Meeting adjourned with thanks to the Chair followed by Lunch at 02:00 p.m.

Respectfully Submitted,

Dr. Prashant H Shelar

Member Secretary & Principal

College Development Committee (CDC)
Action Taken Report

Action taken Report of the 2nd CDC Meeting of academic year 2022 -2023 of College Development Committee, Jogeshwari Education Society's College of Commerce Science & Information Technology held on 29th April,2023 at 12.30 p.m. in the Audio – Visual Room, First Floor.

Agenda 1: Presentation of the College Annual Report 2022 -2023.
Action Taken. Principal, Dr. Prashant H. Shelar presented PPT of the College Annual Report of the academic year 2022 – 2023.

Agenda 2: Presentation of NAAC Progress Report.
Action Taken. Prof.(Dr) Sunita Sharma presented Newsletter Vol 1, which was a summary report of all activities organised by IQAC during the academic year 2022-2023. This was followed by Ass.Prof Mr. Chitrarth Kate presenting a PPT on how much work was completed under each criterion of SSR.

Agenda 3: Recommendations and Suggestions with respect to NAAC.
Action Taken. Prof.(Dr) Sunita Sharma summarized different suggestions put forward by IQAC members with respect to Employee Welfare Activities which were approved by all the CDC members.

Agenda 4: Any other matter with permission of the Chair.
Action Taken. Under any other matter
- Dr. Prashant H Shelar presented the suggestions with respect to (a) Employee Welfare Activities (b) Student Welfare Activities (c) Requirements of IQAC room for NAAC work. The suggestions were approved by Management to be implemented from academic year 2023 -2024.
- The CDC members passed the resolution to register JES Alumni Association.

Prof. (Dr) Sunita Sharma.
Co – Ordinator, IQAC

Dr. Prashant H Shelar
Principal