



JOGESHWARI EDUCATION SOCIETY'S
COLLEGE OF COMMERCE SCIENCE & INFORMATION TECHNOLOGY
(AFFILIATED TO UNIVERSITY OF MUMBAI)

JES Education Complex, Caves Road, Arvind Gandbhir Campus, Jogeshwari (East), Mumbai - 400 060.
Tel : 022 2824 5527 / 83568 67783 | Email : jescollegecom@gmail.com | Web : jescollege.edu.in

Internal Quality Assurance Cell (IQAC)

NOTICE

28th June, 2023

To
All Members

Subject: Invitation to the 1st Meeting of Academic Year 2023-2024

Warm greetings to all the esteemed members of the Internal Quality Assurance Cell (IQAC) of Jogeshwari Education Society's College of Commerce Science and Information Technology. As we gear up for the new academic year, it is crucial to convene and discuss various aspects related to maintaining and enhancing the quality standards of our institution.

We take immense pleasure in inviting you to attend the 1st Meeting of the Academic Year 2023-2024, scheduled as follows:

Date: July 8, 2023

Time: 11:00 a.m.

Venue: Audio Visual Room, 1st Floor, JES Education Complex

Agenda of the meeting is as follows,

1. Approval of Minutes of meeting held on 29th April 2023.
2. Presentation of IQAC Activity Calendar 2023 – 2024.
3. Presentation of IQAC Work Report.
4. Any other matter with permission of the Chair.

We look forward to your presence and meaningful contributions to the meeting. Let us collaborate to create an environment of continuous improvement and excellence at our college.

Your presence is very much appreciated.

Regards,

Prof. (Dr.) Sunita Sharma

In- Charge, IQAC



Dr Prashant H Shelar

Principal

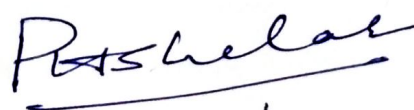
Internal Quality Assurance Cell (IQAC) - 2023 - 2024

8th July 2023

ATTENDANCE

Sr. No.	Name	Position	Signature
1.	Dr. Prashant H. Shelar	Chairperson	
2.	Dr. Sunita Sharma	Coordinator, IQAC	
3.	Shri. Manoj Phene	Management Representative	
4.	Shri. Kiran Kamat	Management Representative	
5.	Shri. Abhay Jinsiwale	Industry Representative	Absent
6.	Shri. Shankar Sawant	Member Local Society	
7.	Mr. Chitrarth G. Kate	Member	
8.	Mr. Hyder Khan	Member	
9.	Mr. Vikram Desai	Member	
10.	Mr. Yash Chilveri	Alumni Representative	Absent
11.	Ms. Manisha Shinde	Member, Librarian	
12.	Ms. Jasmine Jadhav	Administrative member	
13.	Mr. Vedant Vora	Student Representative	
14.	Ms. Pari Gada	Student Representative	Absent [informed]
15.	Ms Sakshi Rane	Alumni Representative	
16.	ms. Pragati Yerunkar	member	







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10th July, 2023

Minutes of 1st IQAC Meeting held in Academic Year 2023 -2024

Date: 08th July 2023 at 11.00 a.m.

Venue: Audio-Visual Room, First Floor.

Facilitator: Prof.(Dr.) Sunita Sharma, Co – Ordinator – IQAC.

A. Opening:

The first meeting for academic year 2023 -2024 of IQAC was conducted in Audio Visual Room, Jogeshwari Education Society's College of Commerce Science & Information and Technology.

B. Attendee's List of Members, IQAC

1. Dr. Prashant H Shelar, Principal
2. Dr. Sunita Sharma, Co-Ordinator IQAC
3. Shri Manoj Phene, Chairman
4. Shri Kiran Kamat, Jt. Secretary
5. Shri. Shankar Sawant, Member Local Society
6. Mr. Chittrarth Kate, Member Faculty
7. Mr. Vikram Desai, Member Faculty
8. Mr. Hyder Khan, Member Faculty
9. Ms. Manisha Shinde, Member, Librarian
10. Ms. Jasmine Jadhav, Administrative member
11. Mr. Vedant Vora, Student Representative
12. Ms. Sakshi Rane, Alumni Representative

C. Absentee's List (Informed)

1. Ms. Pari Gada, Student Representative

D. Absentee's List (Uninformed)

1. Shri Abhay Jinsewala, Industrialist
2. Mr. Yash Chilveri, Alumni Representative

E. Agenda

1. Approval of Minutes of meeting held on 29th April 2023.



2. Presentation of IQAC Activity Calendar 2023 – 2024.
3. Presentation of IQAC Work Report.
4. Any other matter with permission of the Chair.

F. Proceedings & Remarks

Prof (Dr) Sunita Sharma welcomed all the members of IQAC for the First meeting of IQAC for Academic Year 2023-2024.

Agenda Item No 1: Approval of Minutes of meeting held on 29th April 2023.

Prof. (Dr.) Sunita Sharma read out the minutes of the meeting held on 29th April 2023, which was approved by all the members without any modifications.

Agenda Item No 2: Presentation of IQAC Activity Calendar 2023 – 2024.

Prof. (Dr.) Sunita Sharma and Asst. Prof. Chitrarth Kate presented the Calendar of Activities of IQAC Academic Year 2023 -2024.

JUNE

- Logbook for Teachers.
- Teachers Effectiveness Scale.
- Feedback of Stakeholders.
- Streamline Grievance Mechanism as per instructions of Management.

JULY

- Bridge Courses (with different departments)
- Workshop on Program and Course Outcomes (with Research Cell)
- Workshop on N - List and E- Resources for Research (with Research Cell)
- Green Audit/ Energy Audit/ Gender Audit / Library Audit/ Academic Audit and Environment Audit
- Skill Development Courses (July onwards)
- Life Skills enhancement initiatives (part of timetable with student council)

AUGUST

- Gender Sensitization Week (with WDC)
- Mindfulness and Mental Health Workshop (with Student's Council)
- Bloom's Taxonomy for Teaching and Evaluation (with Research Cell)

SEPTEMBER

- EDP and Incubation Centre activities. (with Entrepreneurship Development Cell)
- Workshop on "Case Studies as a Teaching Tool" (with Research Cell)



- Alumni contribution and Participation in College Development – Panel Discussion by established Alumni sharing their Success Stories (JES Alumni Association & EDP)

OCTOBER

- Workshop on “Global Warming and Reducing Carbon Footprints”. (with Nature’s Club).
- Guest Lecture on “Giving Voice to Values”. (with Student’s Council).

NOVEMBER

- Aadyakartvya (with Student’s Council)

DECEMBER

- Electoral Literacy Events (with NSS).
- Workshop on “Root Cause Analysis and Use of Quality Tool” (with Research Cell).

JANUARY

- Participation in National Centre for Quality Management – BEQET Award (with Research Cell).
- Workshop for teachers “How to Write an Innovative and Effective Research Paper?” (with Research Cell).

FEBRUARY

- Workshop on “Integration of Indian Knowledge System in the Curriculum” (with Research Cell)

MARCH

- Water Management and Electricity Conservation A Students Research Project on conservation of electricity. This will be our best practice. (with Nature’s Club)

Agenda Item No 3: Presentation of IQAC Work Report.

Prof. (Dr.) Sunita Sharma and Asst. Professor Chitrarth Kate reported activities completed to members present in the meeting

- Log Book
- Teaching Effectiveness Scale
- Feedback from Stakeholders for A.Y. 2023 – 2024
- Streamlining Grievances
- Counselling Services for the Students
- Pre – Review of SSR by Panel of Experts



- Workshop on Programme Outcomes and Course Outcomes

Agenda Item No 4: Any other matter with permission of the Chair.

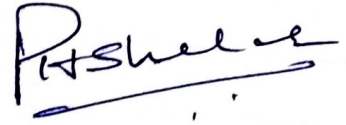
Prof. (Dr.) Sunita Sharma mentioned the list of Audit to be undertaken on the priority basis.

The meeting was adjourned with thanks to the chair at 12:00 noon

Respectfully Submitted,



Prof. (Dr) Sunita Sharma
Co-Ordinator, IQAC



Dr. Prashant H. Shelar
Principal



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IQAC

Action taken of the 1st IQAC Meeting of Internal Quality Assurance Cell, Jogeshwari Education Society's College of Commerce Science & Information Technology on 08th July 2023 at 11.00 a.m. in the Audio – Visual Room.

Agenda 1: - Approval of Minutes of meeting held on 29th April 2023.

Action Taken. All the members unanimously approved the minutes.

Agenda 2: - Presentation of IQAC Activity Calendar 2023 – 2024.

Action Taken. Prof. (Dr.) Sunita Sharma and Prof. Chitrarth Kate presented the IQAC Academic Calendar of activities for A.Y. 2023 – 2024

Agenda 3: - Presentation of IQAC Work Report.

Action Taken. Prof. (Dr.) Sunita Sharma and Prof. Chitrarth Kate presented work completed in the month of June 2023.

Agenda 4: - Any Other matter with permission of the chair.

Action Taken. Audit to be conducted was proposed by Prof. (Dr.) Sunita Sharma.

Prof. (Dr.) Sunita Sharma
Co-ordinator, IQAC



Dr. Prashant H. Shelar
Principal