



JOGESHWARI EDUCATION SOCIETY'S
COLLEGE OF COMMERCE SCIENCE & INFORMATION TECHNOLOGY
(AFFILIATED TO UNIVERSITY OF MUMBAI)

JES Education Complex, Caves Road, Arvind Gandhir Campus, Jogeshwari (East), Mumbai - 400 060.
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Annual E-governance Report 2022 - 2023

A. ERP Documents

The following are the implemented areas of operations of e-governance.

The College has purchased MASTERSOFT ERP SYSTEM (CLOUD Based) for the following MODULES.

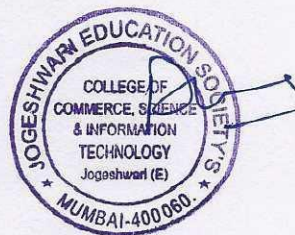
1. Academic Administrations:
 - Student Administration.
 - Time table and attendance
 - Student Support Certificates like TC, LC
 - LMS
 - Mobile Application
2. Examination Management:
 - Mark Sheets
 - Transcripts
3. Faculty Life cycle:
 - Attendance
 - Leave Management
4. Outcome based Education
5. Accreditation Data Management System
6. Library Management System – CIMS
7. Society Management and Dashboard.

The College has implemented e-governance to enhance good governance to improve communication technologies, promote transparency, accountability and cost effectiveness.

The College has been keen and taken many initiatives towards e-governance, to automate the functions, student support and administration.

B. E-GOVERNANCE IN ADMINISTRATION

1. Library Management:



The college every year subscribes to new journals and reference books as per recommendations of the faculty as well as students. More e-learning resources have been added for the benefit of the staff and students. MasterSoft ERP Library Version 2.1.0 is implemented. N-List has been subscribed.

2. Staff attendance:

Bio metric attendance reader and software are used for recording and to maintain staff attendance.

3. Internet connectivity:

Easynet Provides uninterrupted internet connectivity to the campus.

4. Website Management:

College website storage, bandwidth and email services are managed and hosted by a member of our Alumni Mr. Nikhil Pawar **Pure way solutions handle** SSL certification work for website security and encryption. All - important notices to the students, Alumni's and administration matters to the staff are published on college website.

5. **Handling college social media, digital marketing and creative making:**

As and when required, the faculty take the initiative to bring out creativity and to simplify more methods.

6. Official WhatsApp groups of teaching and Non-teaching staff are created where mandatory and important administrative instructions and circulars are updated and acted upon.

7. Wi-Fi facility in the campus

8. Use of google form for Data collection from students and also for Feedback.

9. College has installed CCTV cameras on all strategic locations as a means of safety measures.

10. Salaries are paid through NEFT/RTGS.

11. University fees and charges are paid through NEFT/RTGS.

C. FINANCE AND ACCOUNTS

Finance and accounts of the college are handled digitally through various software's Hence, Form 16 and TDS are done through Tally ERP9 and Spectrum software for transparent functioning. There is Tally integration with the admission process of the college. The administrative office maintains the reports and generates books of accounts the auditing procedure is done in a flawless way and smoothly from the software. Salaries of the staff and University charges and share of examination fees are paid through online mode like NEFT/RTGS. All fund transfers and financial transactions are carried out in online mode through bank.



NEFT/RTGS. All fund transfers and financial transactions are carried out in online mode through bank.

D. STUDENT ADMISSION AND SUPPORT

- The college has taken a surge in the implementation of E-governance with the automation of student admission procedure and maintenance of exhaustive student profile. Entire admission process is automated. Master soft software is used for entire admission process starting from admission application form, merit list preparation to payment of fees. Payment of fees is done online through payment gateway integrated into the software through college website. Pre admission online form has to be filled by student on University portal MKCL software. However, during the process of admission document verification is done by the college.
- Master soft ERP has attendance module which is used by faculty Attendance of the students is taken by each subject faculty on MasterSoft attendance app.
- By using this software, the attendance of the students is passed on to the parents instantly on Mobile App. We have the system wherein eligibility certificate, transfer certificate, examination, attendance list and student hall tickets are available online. Students can register their complaints and grievances online. Students are updated about all activities, events, notices, and important academic schedules through the college website from time to time.



P. S. Shelar
PRINCIPAL

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Annual E-governance Report 2021 - 2022

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B. E-GOVERNANCE IN ADMINISTRATION

1. Library Management:

The college every year subscribes to new journals and reference books as per recommendations of the faculty as well as students. More e-learning resources have been added for the benefit of the staff and students. MasterSoft ERP Library Version 2.1.0 is implemented.

2. Internet connectivity:



Easynet Provides uninterrupted internet connectivity to the campus.

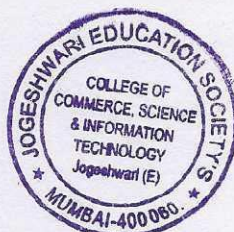
3. As and when required, the faculty take the initiative to bring out creativity and to simplify more methods to handle college social media, digital marketing and creative making.
4. Official WhatsApp groups of teaching and Non-teaching staff are created where mandatory and important administrative instructions and circulars are updated and acted upon.
5. Wi-Fi facility in the campus
6. College has installed CCTV cameras on all strategic locations as a means of safety measures.
7. Salaries are paid through NEFT/RTGS.
8. University fees and charges are paid through NEFT/RTGS.

C. FINANCE AND ACCOUNTS

Finance and accounts of the college are handled digitally through various software's Hence, Form 16 and TDS are done through Tally ERP9 and Spectrum software for transparent functioning. There is Tally integration with the admission process of the college. The administrative office maintains the reports and generates books of accounts the auditing procedure is done in a flawless way and smoothly from the software. Salaries of the staff and University charges and share of examination fees are paid through online mode like NEFT/RTGS. All fund transfers and financial transactions are carried out in online mode through bank.

D. STUDENT ADMISSION AND SUPPORT

- The college has taken a surge in the implementation of E-governance with the automation of student admission procedure and maintenance of exhaustive student profile. Entire admission process is automated. Master soft software is used for entire admission process starting from admission application form, merit list preparation to payment of fees. Payment of fees is done online through payment gateway integrated into the software through college website. Pre admission online form has to be filled by student on University portal MKCL software. However, during the process of admission document verification is done by the college.
- We have the system wherein eligibility certificate, transfer certificate, examination, attendance list and student hall tickets are available online.



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Annual E-governance Report 2020 - 2021

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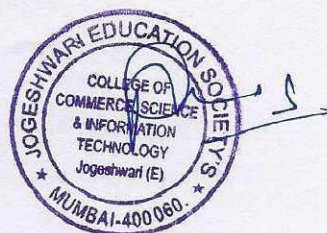
1. Library Management:

More e-learning resources have been added for the benefit of the staff and students. MasterSoft ERP Library Version 2.1.0 is implemented.

2. Internet connectivity:

Easynet Provides uninterrupted internet connectivity to the campus for taking online lectures. Teachers used Google Meet to conduct their online lectures

3. Official WhatsApp groups of teaching and Non-teaching staff are created where mandatory and important administrative instructions, online lecture link and circulars are updated and acted upon.



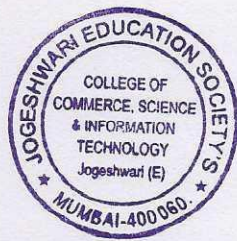
4. College has installed CCTV cameras on all strategic locations as a means of safety measures.
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Annual E-governance Report 2019 - 2020

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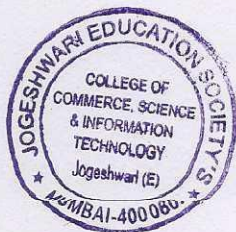
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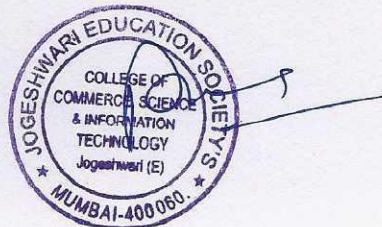
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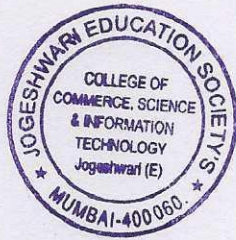
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