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**Jogeshwari Education Society's  
JES COLLEGE OF COMMERCE,  
SCIENCE & INFORMATION TECHNOLOGY  
(AFFILIATED TO MUMBAI UNIVERSITY)**

**NOTICE**

Date: 01<sup>st</sup> November 2021

**ONLINE ICT TOOLS WORKSHOP**

All the First Year Students are hereby informed that an **ICT TOOLS WORKSHOP** is scheduled from 08<sup>th</sup> to 13<sup>th</sup> November, 2021. The lectures will be scheduled as per the following timetable:

DATE	TIME	TOPIC	FACULTY
08/11/2021	10.30 AM to 12.00 PM	Digilocker, Gmail, G-Drive	Mr. Aniruddha Kumawat
09/11/2021	10.30 AM to 12.00 PM	Google Form. Certifyem, Spreadsheet	Mrs. Archana Dhawade
10/11/2021	10.30 AM to 12.00 PM	MS- Word	Ms. Anjali Gaikwad
11/11/2021	10.30 AM to 12.00 PM	MS-Powerpoint	Ms. Tejaswini Parab
12/11/2021	10.30 AM to 12.00 PM	MS- Excel	Mr. Vikram Desai
13/11/2021	10.30 AM to 12.00 PM	Canva	Mr. Chitrarth Kate

Certificate of participation will be given after the completion of workshop.

**Criteria for Certificate:**

1. Attendance compulsory for all sessions.
2. Submission of Assignments in time for evaluation.
3. Compulsory submission of feedback form of each session.

Interested students can download Teachmint Android App and register using below link or Scan QR Code:

<https://www.teachmint.com/enroll/838222658/6166a31767d5072c831>


m medium=android



  
Mr. Aniruddha Vikas Kumawat

Workshop Coordinator



  
Dr Prashant H Shelar

Principal





**Jogeshwari Education Society's**  
**JES COLLEGE OF COMMERCE**  
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**Department of B. Sc. (IT)**

organises

# ICT TOOLS WORKSHOP

Online Class

Start From

**September 8, 2021**

**10.30 am - 12 pm**

Lecturer:

Ms. Anjali Gaikwad

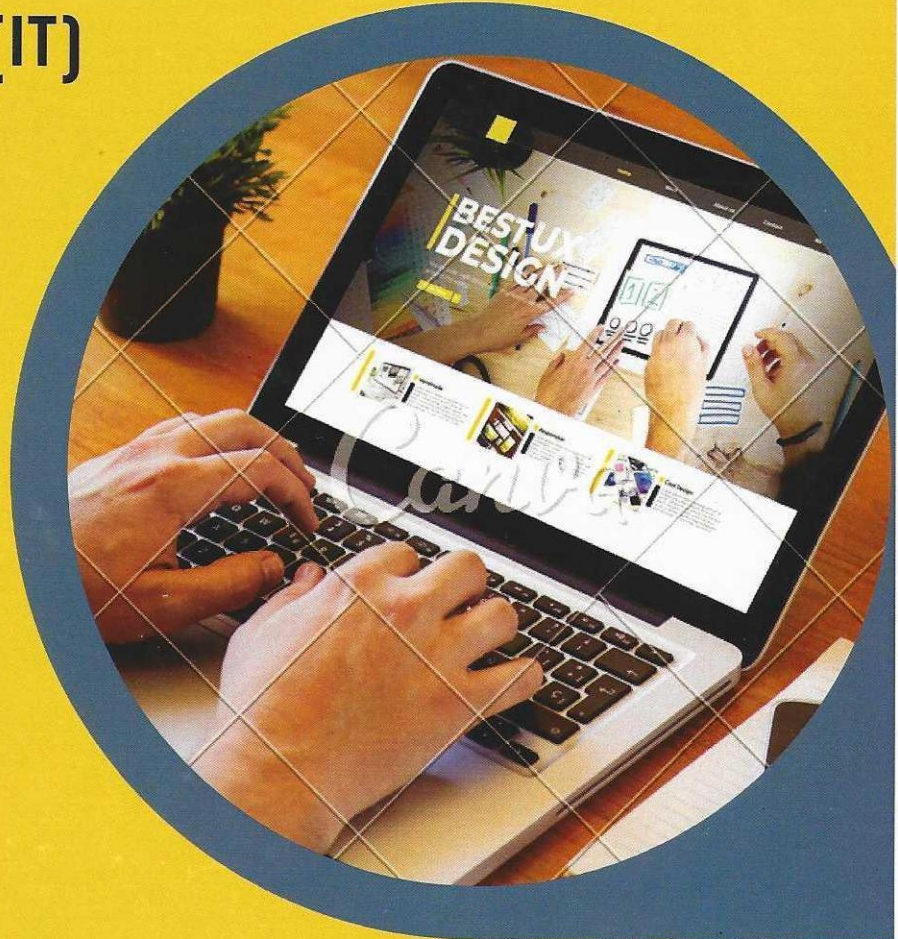
Mr. Vikram Desai

Ms. Tejaswini Parab

Ms. Archana Dhawade

Mr. Chitrarth Kate

Mr. Aniruddha Kumawat



**JOIN NOW!!**



**You will learn:**

- MS- Word, Excel, PowerPoint
- Google- Docs, spreadsheet, presentation
- Google Form, Certify'em
- G-mail, drive
- Digilocker
- Canva
- Image editing tools

**Mr. Aniruddha Kumawat**  
**Workshop Coordinator**

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**Dr Prashant H Shelar**  
**Principal**