ADVANCED PROGRAM IN DIGITAL MARKETING (DURATION 4 MONTHS)

SR.NO	INDEX
01	Digital Marketing - A Broader Overview
	· Website Planning & Creation
	· Working with WordPress Website
	· Search Engine Optimization
	· Content Marketing - Blogging & Google AdSense
	· Social Media Optimization
	· Social Media Marketing
	· YouTube Advertisement - Online Video Campaigns
	· Google Analytics & Google Search Console
	· Google AdWords
	· Mobile Marketing
	· Email Marketing
	· Affiliate Marketing
02	· ASSIGNMENT Soft Skills
	· Relocation for Better Life
	· Getting Ready for Work
	· Time Management
	Developing discipline and understanding the Office Work Culture
	· Writing Resume and Preparing for Interviews
	· Job Ownership
	· Goal Setting
	· Current IT trend and Requirement
	Self-Introduction and Types of Interview Self-Introduction and Types of Interview

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	· Techniques of Interview	
	S	
03	Digital Literacy	
	· Computer & it's Hardware	
	· Computer Software and Operating System	
	Working with Windows and mac	
	· Introduction to Microsoft Excel	
	· Microsoft Excel-Formatting Cells and using find & replace	
	· Microsoft Excel: Sorting and Filtering Data	
	Microsoft Excel Formulas and Functions	
	· Microsoft Excel - VLOOKUP & HLOOKUP	
	· Microsoft Excel - Inserting charts and hyperlinks	
	· Getting started with Microsoft Word	
	· Microsoft Word - Formatting Text	
	· Introduction to Internet	
	· Online Activities	
	· Online navigation tool	
	Online collaboration and remote access tool	
	· Email - Creating Gmail account & basic functionality of email	
	· Social Networking – LinkedIn	
04	Advance English	
	· Applied English Grammar	^
	· Comprehension and Listening Skills	120
	Interpersonal Communication Skills	F ENCE

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	· Telephonic Communication
	· Group Discussion
a	Extempore and Public Speaking
	· Email Business Communication
	· Presentation Skills
05	Digital Literacy
06	Revision and Assessment

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SKILL DEVELOPMENT REPORT (DIGITAL MARKETING)

CLASS: -TYBMS/TYBCOM

VENUE: - 1ST FLOOR IT LAB

TOTAL HRS: - 30HRS

A three month courses of Digital Marketing as an activity under skill development programmed we conducted for TYBCOM & TYBMS. A total of 15 students from the two streams of commerce took the 25th March 2023 and got concluded on 14th June 2023 a programmed of 30 hours. The IT lab on the first floor was utilized to the fullest extent which enabled the learners to use the computers.

The 30hrs duration course provided knowledge on the topics mentioned below.

- 1. Digital marketing
- 2. Soft Skills
- 3. Digital Literacy
- 4. Advance English
- 5. Digital Literacy
- 6. Revision and Assessment.

The faculty trained the students were Ms.Rupali Pawar, Mr.Bipin More and Ms.Sheetal singh from Anudip foundation Kandiwali. The Programmed fulfilled the requirements of the students as they gained the necessary skills.

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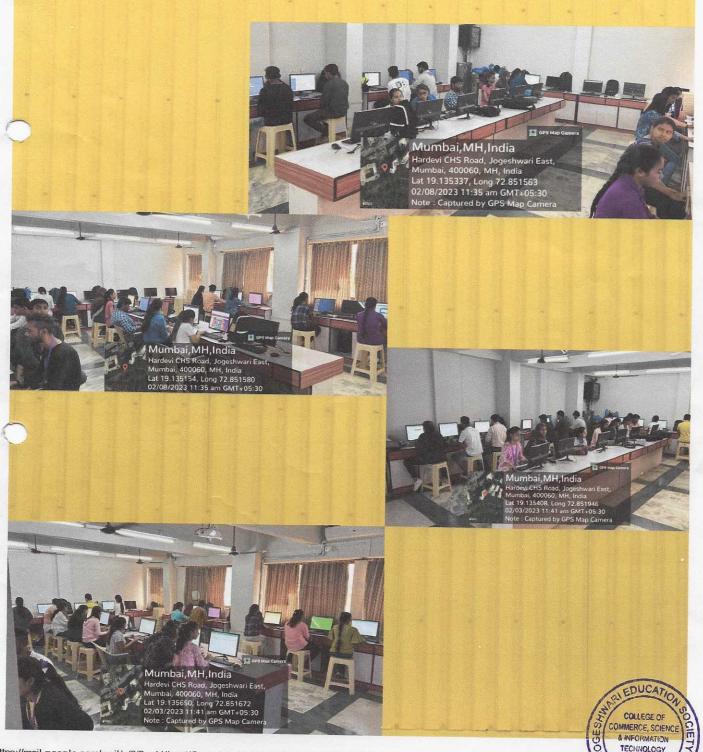
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Advanced program in Digital Marketing.



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Caves Road, Jogeshwari (E), Mumbai-400 (1992).



Certificate of Merit is awarded to

Siddhesh Toraskar
for successfully completing 280 hours of training on
Diploma in Digital Marketing (Combo)

at Anudip Foundation Skill and Career Development Center, Kandivali Mumbai, Maharashtra



Reg. No. -- 1291900WB2007NFL 116269 Student Reg. No. -- MHKAN/AF0072312

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Monisha Banerjee [Chief Executive Officer

Cimsys Towers, 3rd Floor, Plot Y-13, Block-EP, Sector-S, Salt Lake, PS: Biehan Nagar (EAST), Kolkata-700091, India Anualp Foundation

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& INFORMATION TECHNOLOGY Caves Road, Jogeshwari (E), Mumbai 400 060,



Certificate of Merit is awarded to

Kashish Mishra

for successfully completing 280 hours of training on Diploms in Digital Marketing (Combo) at Anudip Foundation Skill and Career Development Center, Kandivali Mumbai, Maharashtra



Student Reg. No. -- MHKAWAF0072312 Reg. No. :- 1391900WB2007NPL116269

Oranie P. A.

Montsha Banerger

Chief Executive Officer

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