



JOGESHWARI EDUCATION SOCIETY'S  
**JES COLLEGE OF COMMERCE, SCIENCE & INFORMATION TECHNOLOGY**

(Affiliated to University of Mumbai)

Caves Road, Arvind Gandbhir Campus. Opp. Rly. Strn., Jogeshwari (E), Mumbai - 400 060.

Tel. : 2824 5527 / 2824 0088 • E-mail : jescollagecom@gmail.com

**NOTICE**

11<sup>th</sup> August, 2022

To,

All Members,

We are very happy to share with you that College Development Committee (CDC) of JES College of Commerce, Science & I.T. will be organising its first meeting on 13<sup>th</sup> August, 2022 at 12.00 – 1.00 p.m. in the Audio – Visual Room, First Floor.

The Agenda of the meeting will be shared with you. All the members of CDC are requested to attend the meeting.

Your presence is very much appreciated.

Thank you,  
Regards,

Dr Prashant H Shelar  
Principal

**PRINCIPAL**

JOGESHWARI EDUCATION SOCIETY'S  
COLLEGE OF COMMERCE SCIENCE  
& INFORMATION TECHNOLOGY  
Caves Road, Jogeshwari (E), Mumbai - 400 060.



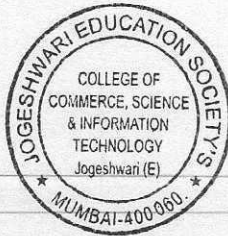
Agenda for CDC Meeting on 13<sup>th</sup> August, 2022

- Explaining in brief about CDC
- Steps taken by college towards achieving the objectives of CDC
- Future Plan of Action
- Any other matter with the permission of the Chair

*Prashant H. Shelar*

Dr. Prashant H. Shelar

Principal



**PRINCIPAL**

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COLLEGE OF COMMERCE, SCIENCE & INFORMATION TECHNOLOGY  
JOGESHWARI (E)

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**Jogeshwari Education Society's  
JES COLLEGE OF COMMERCE  
SCIENCE & INFORMATION TECHNOLOGY  
(AFFILIATED TO MUMBAI UNIVERSITY)**

**College Development Committee (CDC)**

17<sup>th</sup> August, 2022

**Minutes of Inaugural CDC Meeting 2022 – 2023**

Date: - 13<sup>th</sup> August, 2022 at 12:00 noon.

Venue: - Audio – Visual Room, JES College of Commerce Science & I.T.

Facilitator: - Dr. Prashant H Shelar, Principal - College & Member Secretary - CDC

**A. Opening**

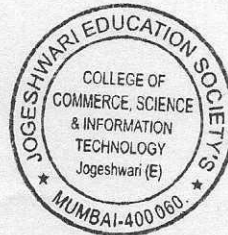
The first meeting for Academic Year 2022-2023 of CDC was conducted in Audio – Visual Room of JES College of Commerce Science & I.T.

**B. Attendee's List of Member, IQAC**

1. Shri. Kiran Kamat, Jt. Secretary
2. Ms. Anjali Gaikwad, Asst. Prof.
3. Ms. Radhika Rao, Asst. Prof.
4. Ms. Neha Kothari, Asst. Prof.
5. Mr. Chitrarth Kate, Asst. Prof.
6. Mr. Nikhil Pawar, Alumni
7. Mr. Yash Chilveri, Alumni
8. Shri. Shankar Sawant, Doctor
9. Shri. Pankaj Yadav, Educationist
10. Shi. Uday Nadkarni, Banker
11. Shri. Shivanand Borkar, Scientist
12. Dr. Sunita Sharma, Co-ordinator IQAC
13. Mr. Devraj Khade, Student (SYBAF)
14. Mr. Darshan Kamble, Student (TYBCOM)
15. Ms. Payal Satunda, Student (SYBCOM)
16. Ms. Sakshi Rane, Student (SYBMS)

**C. Absentee's List**

1. Shri Manoj Phene, Chairman
2. Shri Abhay Jinsewala, Industrialist



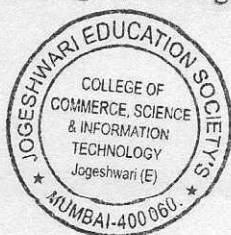
**PRINCIPAL**  
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#### D. Agenda

1. Explaining in brief about CDC.
2. Steps taken by college towards achieving the objectives of CDC.
3. Future Plan of Action.
4. Any other matter with the permission of the chair.

#### E. Proceedings & Remarks

- Dr. Prashant H Shelar welcomed all members of CDC for the inaugural meeting. He started the PPT presentation by introducing the role of CDC., explaining its Compositions and Functions.
- Ms. Neha Kothari presented the steps taken towards comprehensive development plan of the college. This includes
  - List of 24 committees, defining their objectives and calendar of their activities.
  - Posters of Anti – Ragging Cell, Anti – Discrimination Cell, College Grievance Redressal Cell and Internal Complaint Committee.
- Prof. (Dr.) Sunita Sharma explained the different documents prepared by IQAC and presented to the CDC Committee for approval.
  - Log Book 2022 - 2023
  - Performance Appraisal Book
  - Code of Conduct – Handbook 2022 – 2023
  - Prospectus 2022 – 2023
  - Annual Calendar 2022 - 2023
- Mr. Chitarth Kate presented the feedback analysis of the students, faculty and alumni. He presented the Research Proposal of 4 Departments to the CDC for approval and budget allocation. He also presented the skill development programs for approval. List of program includes
  - Insurance Training Programme – Insurance Institute of India
  - Skill Development Course (ANUDIP Foundations)
  - Digital Marketing
  - Advance Excel
  - JAVA
- Prof. (Dr.) Sunita Sharma presented training program for approval to be conducted by the faculties for use of ICT in teaching & learning process. This list includes
  - ICT Tools for Students
  - Soft Skill Course
  - Yoga Training

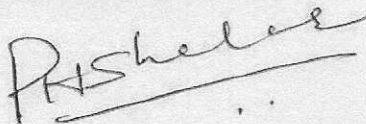


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- She also presented the budget required by various activities of different committees for approval.
- Dr. Prashant H Shelar also presented the Workshop / Training programmes / Talks / Seminars organized by various committee of college. He also explained and ask for approval of proposed collaborative student research paper competition and a conference to be organized with other colleges.
- Few suggestions were made by the members of CDC.
  - Shri Shivanand Borkar suggested to make two separate boxes for Grievance Redressal Cell and Internal Complaints Committee.
  - Shri Kiran Kamat appreciating the work of IQAC highlighted the importance of NAAC for the college departments.
  - Shri Pankaj Yadav suggested to organize a workshop or seminar highlighting the NEP in terms of HEIs.
  - Dr. Shankar Sawant suggested to conduct professional courses for competitive exams.

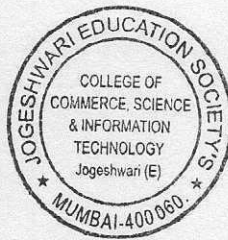
Meeting adjourned at 1:30 p.m.

Respectfully Submitted,



Dr. Prashant H Shelar

Member Secretary & Principal





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JES COLLEGE OF COMMERCE  
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(AFFILIATED TO MUMBAI UNIVERSITY)**

**College Development Committee (CDC)**

Action taken of the Inaugural Meeting of College Development Committee (CDC), JES College of Commerce Science & I.T. on 13<sup>th</sup> August, 2022 at 12:00 noon. in the Audio – Visual Room.

**Agenda 1:** - Explaining in brief about CDC.

**Action taken.** CDC role and functions was presented to the members.

**Agenda 2:** - Steps taken by college towards achieving the objectives of CDC.

**Action taken.** List of activities done to achieve several objectives of CDC by IQAC and other departments was presented to the members of CDC.

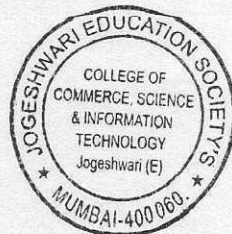
**Agenda 3:** - Future Plan of Action.

**Action taken.** Future activities and plans of IQAC and other departments was decided.

**Agenda 4:** - Any other matter with the permission of the chair.

**Action taken.** No such matter was discussed under this item.

Prof. (Dr.) Sunita Sharma  
Co-ordinator, IQAC



Dr. Prashant H Shelar  
Principal



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Telephone No. : 022-28245527. Email ID : jescollegecom@gmail.com

**College Development Committee (CDC)**

**NOTICE**

10<sup>th</sup> April, 2023

To  
All Members

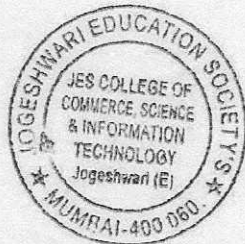
Greeting of the day, **College Development Committee (CDC)** of JES College of Commerce Science & I.T. will be organising its second academic meeting on **15<sup>th</sup> April, 2023 at 01:00 p.m.** in the Audio-Visual Room, First Floor.

Agenda of the meeting is as follows.

1. Presentation of the College Annual Report 2022 – 2023.
2. Presentation of NAAC progress report.
3. Recommendation & Suggestions with respect to NAAC.
4. Any other matter with permission of the Chair.

Your presence is very much appreciated.

Regards,



*Prashant H Shelar*

Dr Prashant H Shelar

Principal

Meeting Rescheduled on 29<sup>th</sup> April, 2023.



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**College Development Committee (CDC)**

**NOTICE**

26<sup>th</sup> April, 2023

To

All Members

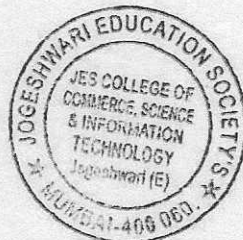
Greetings of the day, College Development Committee (CDC) meeting of JES College of Commerce Science & I.T. of 15<sup>th</sup> April, 2023 was rescheduled due to unavailability of members. The CDC meeting has been rescheduled on 29<sup>th</sup> April, 2023 i.e. Saturday at 12:30 P.M. followed by lunch in the Audio – Visual Room, First Floor.

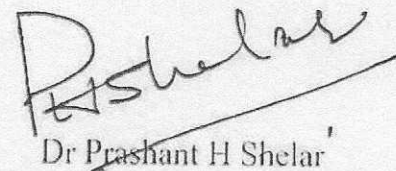
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1. Presentation of College Annual Report 2022 – 2023.
2. Presentation of NAAC progress report.
3. Recommendation & suggestions with respect to NAAC.
4. Any other matter with permission of Chair.
  - a. Employer welfare activities.
  - b. Students welfare activities.
  - c. Requirements for NAAC.
  - d. Suggestions given by students.

Your presence is very much appreciated.

Regards,



  
Dr Prashant H Shelar

Principal





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## College Development Committee (CDC)

03<sup>rd</sup> May 2023

### Minutes of 02<sup>nd</sup> CDC Meeting held in Academic Year 2022 -2023

**Date:** - 29th April 2023 at 12.30 p.m.

**Venue:** - Audio – Visual Room, JES College of Commerce Science & I.T.

**Facilitator:** - Dr. Prashant H Shelar, Principal - College & Member Secretary - CDC

#### A. Opening

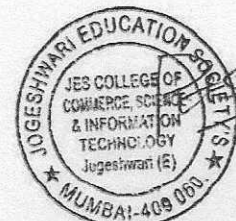
The first meeting for Academic Year 2022-2023 of CDC was conducted in Audio – Visual Room of JES College of Commerce Science & I.T.

#### B. Attendee's List of Member, CDC

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2. Shri. Kiran Kamat, Jt. Secretary
3. Ms. Anjali Gaikwad, Asst. Prof.
4. Ms. Radhika Rao, Asst. Prof.
5. Ms. Pragati Yerunkar, Asst. Prof.
6. Mr. Chitrarth Kate, Asst. Prof.
7. Mr. Nikhil Pawar, Alumni
8. Mr. Yash Chilverri, Alumni
9. Shri. Shankar Sawant, Doctor
10. Shri. Pankaj Yadav, Educationist
11. Shri. Shivanand Borkar, Scientist
12. Dr. Sunita Sharma, Co-ordinator IQAC
13. Mr. Devraj Khade, Student (SYBAF)
14. Ms. Sakshi Rane, Student (TYBMS)

#### C. Absentee's List

1. Shri Abhay Jinsewala, Industrialist
2. Shi. Uday Nadkarni, Banker



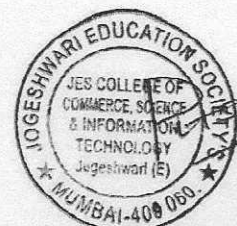
3. Mr. Darshan Kamble, Student (TYBCOM)
4. Ms. Payal Satunda, Student (SYBCOM)

**D. Agenda**

1. Presentation of College Annual Report 2022 – 2023.
2. Presentation of NAAC Progress Report.
3. Recommendation and Suggestions with respect to NAAC.
4. Any other matter with permission of Chair.
  - i. Employee welfare activities
  - ii. Students welfare activities.
  - iii. Requirements for NAAC.
  - iv. Suggestions given by students.

**E. Proceedings & Remarks**

- 1) Dr. Prashant H Shelar welcomed all present members of CDC for the meeting. Dr. Sunita Sharma read the minutes of 1<sup>st</sup> meeting of CDC held on 13<sup>th</sup> August 2022, which was approved by the members. without any changes. Dr. Prashant Shelar presented a brief college annual report 2022 – 2023 with help of PPT presentation.
  - a. Examination
  - b. NSS
  - c. DLLE
  - d. Gymkhana Department
  - e. Research Cell
  - f. Cultural Activities
  - g. Parivartan 2K23
- 2) Prof. (Dr.) Sunita Sharma presented Newsletter Vol.1, which summarized all the activities organized by IQAC during Academic Year 2022 -2023.



3) Mr. Chitrarth Kate presented a PPT on how much work has been done under each Criterion.

Criterion I				
Metric No.	Answer	Supporting Documents	Years	About
1.1.1	Ready	Documents are ready	Last 5 years	Effective curriculum planning
1.2.1	Ready	Documents are ready	Last 5 years	Certificate/ Add on/ Value Added courses
1.2.2	Not Ready	Documents are ready	Last 5 years	data based on 1.2.1
1.3.1	Ready	Documents from NSS and DLLE in Last four years is pending.		Professional Ethics, Gender, Human Values, Environment and Sustainability
1.3.2	Ready	Documents are ready		Project work/ Field work/ Internships
1.4.1	Ready	Data analysis for A.Y. 2022 - 2023 is pending		Feedback
Criterion II				
Metric No.	Answer	Supporting Documents	Years	About
2.1.1	Ready	Documents are partially ready	Last 5 years	Students Enrolment
2.1.2	Ready	Documents are partially ready	Last 5 years	Reserved Categories
2.2.1	Not ready	Documents are not ready		Student: Full time teacher
2.3.1	Ready	Documents are ready	Last 5 years	Student centric methods
2.4.1	Not ready	Documents are not prepared		Sanctioned posts
2.4.2	Not ready	Documents are not prepared		NET/SET/SLET/Ph.D.
2.5.1	Ready	Documents are ready		Internal/External Assessment
2.6.1	Not ready	Workshop has been plan for April by IQAC		PO/CO/PSO
2.6.2	Not ready	From 2.6.1		Attainment
2.6.3	Not ready	Documents are ready and Data is being prepared	Last 5 years	Pass percentage of student
2.7.1	Ready	Data has been analysed		Student Satisfaction Survey
Criterion III				
Metric No.	Answer	Supporting Documents	Years	About
3.1.1	Not Ready	Documents are being prepared	Last 5 years	Grants from Government and Non-Government sources
3.2.1	Not ready	Documents are ready		EDP and Business Plan, Patents guest lecture and Visit to Pillai Incubation Centre
3.2.2	Not ready	Documents are ready		Research Workshop & Seminar
3.3.1	Not ready	Documents are ready	Last 5 years	Number of research paper publish
3.3.2	Not ready	Documents are ready	Last 5 years	Number of book chapters
3.4.1	Ready	Documents are ready but need to segregate them as community level and award recognition	Last 5 years	NSS and DLLE data
3.4.2	Ready	Descriptive question	Last 5 years	NSS and DLLE data
3.4.3	Not ready	Documents are being prepared	Last 5 years	NSS and DLLE data
3.5.1	Ready	Documents are ready	Last 5 years	MOUs
Criterion IV				
Metric No.	Answer	Supporting Documents	Years	About
4.1.1	Ready	Documents are ready		Infra and facilities
4.1.2	Not ready	Infra. Audit is pending		Expenditure for infrastructure
4.2.1	Ready	Documents are ready		E resources are left
4.3.1	Ready	Documents are ready		IT Facilities and Internet Bandwidth
4.3.2	Ready	Documents are ready		Student, Computer
4.4.1	Not ready	Infra. Expenditure audit is pending		Principal / Office
Criterion V				
Metric No.	Answer	Supporting Documents	Years	About
5.1.1	Ready	Documents are ready		Scholarship
5.1.2	Ready	Documents are ready		Skill enhancement
5.1.3	Not ready	Documents are being prepared		Competitive exam
5.1.4	Ready	Documents are being prepared		Grievances Redressal
5.2.1	Not ready	Documents are being prepared		Placements
5.2.2	Not ready	Documents are not prepared		Qualifying for Exams
5.3.1	Not ready	Documents are ready		Sports / Cultural
5.3.2	Not ready	Documents are ready		Sports / Cultural
5.4.1	Ready	Documents are ready		Alumni
Criterion VI				
Metric No.	Answer	Supporting Documents	Years	About



6.1.1	Ready	Documents are ready		Governance and Leadership
6.2.1	Ready	Organogram need to be prepared		Effective and efficient functioning
6.2.2	Not ready	Documents are being prepared		E governance
6.3.1	Not ready	Documents are not ready		Effective welfare and Performance Appraisal
6.3.2	Not ready	Documents are being prepared		Financial aid for conference / workshop
6.3.3	Not ready	Documents are being prepared		FDP
6.4.1	Not ready	Documents are not ready		Funds Audit
6.5.1	Not ready	Documents are ready		IQAC role
6.5.2	Not ready	Documents are ready		IQAC role
<b>Criterion VII</b>				
Metric No.	Answer	Supporting Documents	Years	About
7.1.1	Ready	Documents are ready		Gender - Days
7.1.2	Not ready	Documents are ready		Nature's club
7.1.3	Not ready	Partial Documents are ready pending for Green Audit and Energy Audit		Green and Energy Audit
7.1.4	Not ready	Documents are ready		Inclusive Environment
7.2.1	Ready	Documents are being prepared		Best Practices
7.3.1	Not ready	Documents are being prepared		Distinctiveness

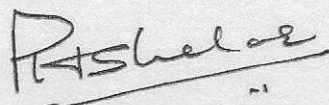
- 4) Prof. (Dr.) Sunita Sharma summarized different suggestion put forward by IQAC members with respect to Employee Welfare Activities.
- 5) With respect to any other matter with permission of Chair, Dr. Shelar put forward the suggestions.
- a) Students Welfare Activities
  - b) Requirements for NAAC
  - c) Suggestions given by Students
- 6) All the CDC members, unanimously agreed on the following points,
- a) **EMPLOYEE WELFARE ACTIVITIES:**
    - i) Medical check Up of the teaching and non-teaching staff.
    - ii) For encouraging research culture in the institution for current year staff will be provided with reimbursement of conference fees and FDP registration charges. An upper limit per teacher will be fixed and decided.
    - iii) Teachers will be supported by money reimbursement for research projects done by them.
    - iv) Class IV Employees Incentive: For children of class IV employees, if their children get more than 60%, financial support from the institution will be given by reimbursing certain percentage of fees paid. This will be applicable from academic year 2023-2024.
  - b) **STUDENT WELFARE ACTIVITIES:**
    - i) **Trophy/cash prize for topper** in each subject and also a trophy to the overall topper in the class.
    - ii) A trophy for **BEST STUDENT OF THE YEAR** one girl one boy.



- iii) **Preparation for Competitive Exam** center to be opened in the college. Very subsidized fees can be charged from interested students of college. Higher fees would be charged from outsiders.
- iv) Students doing research projects will be given **access to use the computer Labs**. Most of the students are coming from families which don't have computer facilities at home. The students will be allowed to sit in computer room and finish their research projects. The lectures of Research Project of TYBMS & TYBAF will be held in computer Lab.
- v) Use of N-List will be encouraged among students and teachers.
- vi) Counselor availability for students of senior college on Thursday from 11.00 a.m. to 1.00 p.m. A poster displaying the details will be put on the notice board. She is available in school section library on 1<sup>st</sup> Floor.
- c) **REQUIREMENTS for NAAC**
- i) One cupboard for NAAC.
  - ii) One Scanner for scanning documents for NAAC.
  - iii) One printer exclusively for NAAC.
- d) **SUGGESTIONS GIVEN BY THE STUDENTS:**
- i) A separate common room for girls will be provided.
  - ii) More equipments will be provided in Gymkhana.
  - iii) Techno-savy Library.
- 7) All the CDC members, passed the resolution to register JES Alumni Association.

Meeting adjourned with thanks to the Chair followed by Lunch at 02:00 p.m.

Respectfully Submitted,



Dr. Prashant H Shelar

Member Secretary & Principal

