



Jogeshwari Education Society's
**JES COLLEGE OF COMMERCE SCIENCE &
INFORMATION TECHNOLOGY**

(Affiliated to University of Mumbai)

Arvind Gandbhir High School Campus, Caves Road, Jogeshwari (East), Mumbai-400060
Telephone No. : 022-28245527. Email ID : jescollegecom@gmail.com

NOTICE - IQAC

10th April, 2023

To
All Members

Greeting of the day, **Internal Quality Assurance Cell (IQAC)** of JES College of Commerce Science & I.T. will be organising its fourth academic meeting on **15th April, 2023 at 12:00 noon** in the Audio-Visual Room, First Floor.

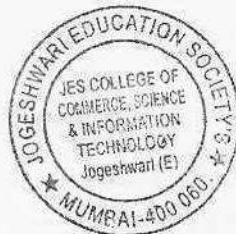
Agenda of the meeting is as follows.

1. Presentation of the IQAC Quality Digest 2022 - 2023.
2. IQAC Progress report on preparation of Self Study Report (SSR).
3. Any other matter with permission of the Chair.

Your presence is very much appreciated.

Regards,

Prof. (Dr) Sunita Sharma
In-Charge, IQAC



Dr Prashant H Shelar
Principal



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Internal Quality Assurance Cell (IQAC)

NOTICE

26th April, 2023

To

All Members

Greetings of the day, College IQAC meeting of 15th April, 2023 was rescheduled due to unavailability of members. The IQAC meeting has been rescheduled on 29th April, 2023 i.e. Saturday at 11:30A.M. in the Audio – Visual Room, First Floor.

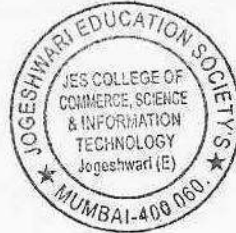
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03rd May, 2023

Minutes of 4th IQAC Meeting held in Academic Year 2022 -2023

Date: 29th April 2023 at 11.30 a.m.

Venue: Audio-Visual Room, First Floor.

Facilitator: Prof.(Dr.) Sunita Sharma, Co – Ordinator – IQAC.

A. Opening:

The fourth meeting for academic year 2022 -2023 of IQAC was conducted in Audio Visual Room, JES College of Commerce Science & IT.

B. Attendee's List of Members, IQAC

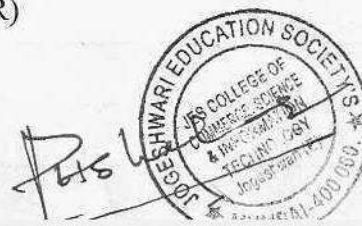
1. Dr. Prashant H Shelar, Principal
2. Dr. Sunita Sharma, Co-Ordinator IQAC
3. Shri Manoj Phene, Chairman
4. Shri Kiran Kamat, Jt. Secretary
5. Shri. Shankar Sawant, Member Local Society
6. Mr. Chitrarth Kate, Member Faculty
7. Mr. Vikram Desai, Member Faculty
8. Mr. Hyder Khan, Member Faculty
9. Mr. Yash Chilveri, Alumni Representative
10. Ms. Manisha Shinde, Member, Librarian
11. Ms. Jasmine Jadhav, Administrative member
12. Ms. Pari Gada, Student Representative
13. Ms. Sakshi Rane, Student Representative

C. Absentee's List

1. Shri Abhay Jinsewala, Industrialist
2. Mr. Vedant Vora, Student Representative
3. Mr. Avishkar Kurhade, Student Representative

D. Agenda

1. Presentation of the IQAC Quality Digest 2022-2023
2. IQAC Progress report on preparation of Self Study Report (SSR)
3. Any Other matter with permission of the chair.



E. Proceedings & Remarks

Prof (Dr) Sunita Sharma welcomed all the members of IQAC for the Fourth meeting of IQAC for Academic Year 2022-2023. She read out the minutes of the meeting held on 27th February 2023, which was approved by all the members without any modifications.

Agenda Item No 1: Presentation of the IQAC Quality Digest 2022 – 2023.

Prof. (Dr.) Sunita Sharma presented table of IQAC activities planned in the beginning of the Year. This was followed by sharing Newsletter Vol.1 which summarized all the activities organized by IQAC during Academic Year 2022 -2023.

Month	Activity List	Date of Activity conducted
July	Documentations and its Importance	11/06/2022
August	Enhancing Teaching, Learning, Experiences in Higher Education Institutions (HEIs)	20/09/2022
September	Workshop on Outcome Based Education	April End 2023
November	Best Practices in Higher Education for Quality Management	16/03/2023
December	Assessment and Accreditation of HEIs and National Education Policy	14/12/2022
February	Website Development as per NAAC guidelines	09/02/2023

Agenda Item No2:

IQAC Progress Report on preparation of Self Study Report:

Mr. Chitrarth Kate presented a PPT on how much work has been done under each Criterion.

Criterion I				
Metric No.	Answer	Supporting Documents	Years	About
1.1.1	Ready	Documents are ready	Last 5 years	Effective curriculum planning
1.2.1	Ready	Documents are ready	Last 5 years	Certificate/ Add on/ Value Added courses



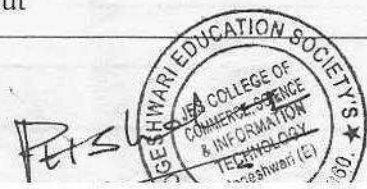
1.2.2	Not Ready	Documents are ready	Last 5 years	data based on 1.2.1
1.3.1	Ready	Documents from NSS and DLLE in Last four years is pending.		Professional Ethics, Gender, Human Values, Environment and Sustainability
1.3.2	Ready	Documents are ready		Project work/ Field work/ Internships
1.4.1	Ready	Data analysis for A.Y. 2022 - 2023 is pending		Feedback

Criterion II

Metric No.	Answer	Supporting Documents	Years	About
2.1.1	Ready	Documents are partially ready	Last 5 years	Students Enrolment
2.1.2	Ready	Documents are partially ready	Last 5 years	Reserved Categories
2.2.1	Not ready	Documents are not ready		Student: Full time teacher
2.3.1	Ready	Documents are ready	Last 5 years	Student centric methods
2.4.1	Not ready	Documents are not prepared		Sanctioned posts
2.4.2	Not ready	Documents are not prepared		NET/SET/SLET/Ph.D.
2.5.1	Ready	Documents are ready		Internal/External Assessment
2.6.1	Not ready	Workshop has been plan for April by IQAC		PO/CO/PSO
2.6.2	Not ready	From 2.6.1		Attainment
2.6.3	Not ready	Documents are ready and Data is being prepared	Last 5 years	Pass percentage of student
2.7.1	Ready	Data has been analysed		Student Satisfaction Survey

Criterion III

Metric No.	Answer	Supporting Documents	Years	About
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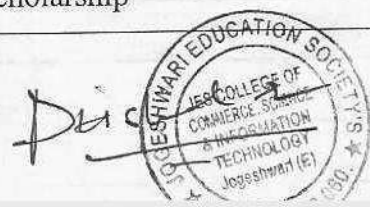
3.1.1	Not Ready	Documents are being prepared	Last 5 years	Grants from Government and Non-Government sources
3.2.1	Not ready	Documents are ready		EDP and Business Plan, Patents guest lecture and Visit to Pillai Incubation Centre
3.2.2	Not ready	Documents are ready		Research Workshop & Seminar
3.3.1	Not ready	Documents are ready	Last 5 years	Number of research paper publish
3.3.2	Not ready	Documents are ready	Last 5 years	Number of book chapters
3.4.1	Ready	Documents are ready but need to segregate them as community level and award recognition	Last 5 years	NSS and DLLE data
3.4.2	Ready	Descriptive question	Last 5 years	NSS and DLLE data
3.4.3	Not ready	Documents are being prepared	Last 5 years	NSS and DLLE data
3.5.1	Ready	Documents are ready	Last 5 years	MOUs

Criterion IV

Metric No.	Answer	Supporting Documents	Years	About
4.1.1	Ready	Documents are ready		Infra and facilities
4.1.2	Not ready	Infra. Audit is pending		Expenditure for infrastructure
4.2.1	Ready	Documents are ready		E resources are left
4.3.1	Ready	Documents are ready		IT Facilities and Internet Bandwidth
4.3.2	Ready	Documents are ready		Student: Computer
4.4.1	Not ready	Infra. Expenditure audit is pending		Principal / Office

Criterion V

Metric No.	Answer	Supporting Documents	Years	About
5.1.1	Ready	Documents are ready		Scholarship



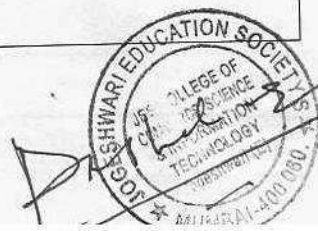
5.1.2	Ready	Documents are ready		Skill enhancement
5.1.3	Not ready	Documents are being prepared		Competitive exam
5.1.4	Ready	Documents are being prepared		Grievances Redressal
5.2.1	Not ready	Documents are being prepared		Placements
5.2.2	Not ready	Documents are not prepared		Qualifying for Exams
5.3.1	Not ready	Documents are ready		Sports / Cultural
5.3.2	Not ready	Documents are ready		Sports / Cultural
5.4.1	Ready	Documents are ready		Alumni

Criterion VI

Metric No.	Answer	Supporting Documents	Years	About
6.1.1	Ready	Documents are ready		Governance and Leadership
6.2.1	Ready	Organogram need to be prepared		Effective and efficient functioning
6.2.2	Not ready	Documents are being prepared		E governance
6.3.1	Not ready	Documents are not ready		Effective welfare and Performance Appraisal
6.3.2	Not ready	Documents are being prepared		Financial aid for conference / workshop
6.3.3	Not ready	Documents are being prepared		FDP
6.4.1	Not ready	Documents are not ready		Funds Audit
6.5.1	Not ready	Documents are ready		IQAC role
6.5.2	Not ready	Documents are ready		IQAC role

Criterion VII

Metric No.	Answer	Supporting Documents	Years	About
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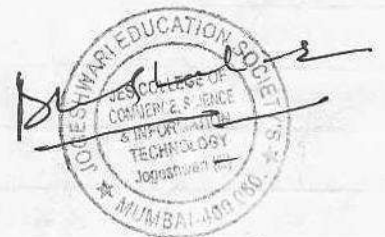
7.1.1	Ready	Documents are ready		Gender - Days
7.1.2	Not ready	Documents are ready		Nature's club
7.1.3	Not ready	Partial Documents are ready pending for Green Audit and Energy Audit		Green and Energy Audit
7.1.4	Not ready	Documents are ready		Inclusive Environment
7.2.1	Ready	Documents are being prepared		Best Practices
7.3.1	Not ready	Documents are being prepared		Distinctiveness

Agenda Item No.3:

Any other matter with permission of the Chair.

1. Because of unavailability of Dr. Arvind Dhond a workshop on "Programme Outcomes and Course Outcomes is postponed to the month of May.
2. To put forward the following employee welfare activities in the CDC meeting.
 - a. Medical check Up of the teaching and Non-teaching staff.
 - b. Payment to the staff (teaching and non-teaching) for husband and wife – visit to the hometown once in a year.
 - c. For encouraging research culture in the institution for current year staff wants the college to pay conference fees, FDP registration charges paid by teachers. A upper limit per teacher can be fixed and decided.
 - d. Teachers will be supported by money reimbursement for research projects done by them (This will be paid from grant received from NKGSB Bank).
 - e. Class IV Employees Incentive: For children of class IV employees, if their children get more than 60%, financial support from the institution will be given by reimbursing certain percentage of fees paid. This will be applicable from academic year 2023-2024.

The meeting was adjourned with thanks to the chair at 12:30 p.m.





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IQAC

Action taken of the 4th IQAC Meeting of Internal Quality Assurance Cell, JES College of Commerce Science & Information Technology on 29th April 2023 at 11.30 a.m. in the Audio – Visual Room.

Agenda 1: - Presentation of the IQAC Quality Digest 2022-2023

Action Taken. Hard copy of IQAC Quality Digest was distributed by Prof. (Dr.) Sunita Sharma

Agenda 2: - IQAC Progress report on preparation of Self Study Report (SSR)

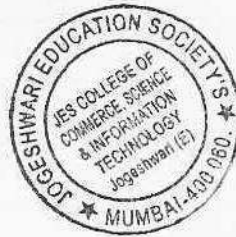
Action Taken. Mr. Chitrarth Kate presented the SSR Progress report through PPT. It was suggested that all the teachers must speed up the Criterion work and complete it by 1st week of June.

Agenda 3: - Any Other matter with permission of the chair.

Action Taken.

- Workshop on Programme Outcome and Course Outcome will be rescheduled.
- Employee welfare measures suggested will be forwarded to CDC for approval.

Prof. (Dr.) Sunita Sharma
Co-ordinator, IQAC



Dr. Prashant H. Shelar
Principal